

# Annual Membership Renewal Model

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- Allows for simplified messaging to families – membership fee for 12 months of Scouting activities
  - Email reminders sent to the parent and unit about annual membership renewal
  - Simplified Unit Charter Renewal
  - Options for payment of renewal – Unit or individual can pay their annual membership
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# Key Points to Auto Renewal Project

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- One Month Lapsed Period offered
  - Not tied to the unit renewal
  - 12-month registration only
  - Tokenize the Credit Card at time of joining (or renewing) to allow a simple renewal
  - Opt-out options
  - Reporting to Unit, District and Council
  - Provision for “Members without a unit”
- 







# How Auto Renewal Works

## Notification Process for Renewals:

- Email notifications will be sent to the individual (if adult) or parent/guardian of the Scout
  - The Unit Key 3 will also receive an email notification of any members who are due to renew

## Ways to Pay for Annual Renewals:

- Auto Renewal – Parent credit card collected and processed
- Parent chooses to pay the unit or at the council office
- Unit Selects to pay for all renewals - able to pay with an ACH or at the council office

## How to Opt-Out of Renewals:

- Parent can opt-out of renewing
- Unit can opt-out of renewing a member

# NEW – Charter Process March 2024

- Units will continue to renew **AS IS** through the February 2024 rechartering (March 1<sup>st</sup> business)
- February 2024 units (March 1<sup>st</sup> business) will have a one-month lapse
- March 2024 units (April 1<sup>st</sup> business) will be the first to renew using the new unit charter process, they will have a one month renewal window.
- February 1<sup>st</sup> the March renewal members will be able to “Auto Renew” with the options covered in earlier slides.





MY UNIT

PACK 643 FAITH LUTHERAN CHURCH FAMILY

Unit Type: Pack

Unit Number: 643

Tenure: 378 months

Unit Expire Date: 10/31/2023

Chartered Organization: Faith Lutheran Church

District: Chippewa

Council: Three Fires Council

Unit Term: 12 months

Unit New Expire Date: 10/31/2024

CHARTERED ORGANIZATION INFORMATION

FAITH LUTHERAN CHURCH

Chartered Organization Name: Faith Lutheran Church

Chartered Organization Address: 3000 Liberty St

Chartered Organization City: Aurora

Chartered Organization State: IL

Chartered Organization Zip: 60502-9512

How new members will show this fall in Internet Rechartering

PACK ROSTER

REMOVED MEMBERS (3)

PENDING MEMBERS (0)

Payment Logs

Refresh Roster

Print Roster

Manage Members

Upload Document

Show: Filtered

Search by Name or Member ID

<input type="checkbox"/>		First Name	Last Name	Gender	DOB	Address	Member Type	Position	Member ID	YPT	CBC Auth	Scout Life	Total
<input type="checkbox"/>		Aaron	Ginsberg	M	10/10/2009	14244398	Youth	Youth Member	14244398	--	--	<input type="checkbox"/>	\$ 155.00
<input type="checkbox"/>		Peter	Guerrero	M	09/11/2007	140321990	Youth	Youth Member	140321990	--	--	<input checked="" type="checkbox"/>	\$ 0.00
<input type="checkbox"/>		William	Haskins	M	01/14/2003	135943887	Youth	Youth Member	135943887	--	--	<input type="checkbox"/>	\$ 155.00
<input type="checkbox"/>		Abigail	Hemme	F	04/20/2008	140330337	Youth	Youth Member	140330337	--	--	<input checked="" type="checkbox"/>	\$ 0.00

1 Complete Recharter Information



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PACK ROSTER REMOVED MEMBERS (1) PENDING MEMBERS (0)

Payment Logs Refresh Roster Print Roster





Manage Members Upload Document Show: All Roster

Search by Name or Member ID

	First Name	Last Name	Gender	DOB	Address	Member Type	Position	Member ID	YPT	CBC Auth	Scout Life	Total
<input type="checkbox"/>	Jennifer	Berg	F	06/22/1988	11111111111111111111	Adult	Den Leader	14362496	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 0.00
<input type="checkbox"/>	Jennifer	Holstead	F	11/15/1988	11111111111111111111	Adult	Committee Member	13618202	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 72.00
<input type="checkbox"/>	Jeremy	Ginsberg	M	09/13/1988	11111111111111111111	Adult	Cubmaster	129698463	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 72.00
<input type="checkbox"/>	Kimberly	Ginsberg	F	02/23/1988	11111111111111111111	Adult	Tiger Den Leader	12028677	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 72.00
<input type="checkbox"/>	Matthew	Clemm	M	05/17/1988	11111111111111111111	Adult	Chartered Organization Rep.	133098478	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 72.00
<input type="checkbox"/>	Michael	Cole	M	07/11/1988	11111111111111111111	Adult	Asst. Den Leader	5791378	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 0.00
<input type="checkbox"/>	Robert	Douglas	M	08/30/1988	11111111111111111111	Adult	Executive Officer	107290298	N/A	N/A	<input type="checkbox"/>	\$ 0.00
<input type="checkbox"/>	Susanna	Hughes	F	04/22/1988	11111111111111111111	Adult	Committee Chair	14008411	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 72.00

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Name

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Exp. Year

Paid Adults	9	\$540.00
Pre Paid Adults	0	\$0.00
Multiple Adults	0	\$0.00
No Fee Adults	1	\$0.00
Yearly Adult Registration	2	\$0.00
Yearly Adult SL Subscription	1	\$0.00
Yearly Youth Registration	0	\$0.00
Yearly Youth SL Subscription	0	\$0.00
Paid Join Fee	0	\$0.00
Paid Adult SL	0	\$0.00
Pre Paid Adult SL	0	\$0.00
Charter Fee		\$100.00
Council Fee		\$2,508.00






# Unit Charter Renewal

- Simple Approach for the unit to renew
- Validation is the same
- Approval is done on the same page
- Payment is done on the same page
- Corrections to the unit charter can be done at renewal or any time throughout the year

### Unit Renewal Page



Settings

Unit Program Dashboard

**Unit Renewal Page**

Unit Pin

Poster

Position Manager

Reports

#### Validation of Unit Leadership

Unit Leadership:

Chartered Organization Representative  
[Sam Smith](#)

Unit Chair  
[Sally Smith](#)

Unit Leader  
[Alice Brown](#)

Member of Committee  
[Bill Howard](#)

Member of Committee  
[Carol Jones](#)

#### Chartered Organization

Acme Unit Church  
123 Main St  
Anytown, TX  
75015

Institutional Head:  
**Alice Smith**

Unit Term  
1/1/2024—12/31/ 2024

#### Validation of Youth Membership

Unit Paid Membership	25
Unit Multiple members	0

**Unit Renewal and Leadership approval**  
\_\_\_\_\_(Type in Name)\_\_\_\_ Charter is approved for the next term—by signing this year's charter, you are approving the rechartering and approving of the leadership for the year.

**Charter Renewal Fee Payment**  
You have the ability to choose your payment option. The payment option is Credit Card, or Cash at the Council Office. If you pay at council, you will need to provide a form of payment to the local council to register your unit.

Pay the Charter fee via Credit Card (3% admin fee)

Pay the Charter Fee at the Council Office.

**Submit**