

SCOUTS BSA RESIDENT CAMP

LEADERS GUIDE



SUMMER 2023



WWW.MICHIGANSCOUTING.ORG

DEAR UNIT LEADERS:

Thank you for your commitment to our Michigan Scout Camps, where you will find a camping experience like no other! We can't wait to see Scouts back out on our beautiful camp lakes and rivers, swimming, kayaking, on the shooting range, or just relaxing at your campsite after a full day of merit badge sessions & fun programs.

Our Michigan camps offer unique and distinct camping opportunities for your Unit, where our programs are individually tailored to meet the requirements and expectations of all Scouts attending summer camp. You and your Scouts plan your week; we make it happen. It should come as no surprise that your Unit will have a blast – and the Michigan Crossroads Council is confident you will find our Camps to be very warm, friendly, and inviting places. Our Camps proudly serve Scouts and Scout Leaders from all over Michigan - and many Units from around the United States – with a safe, quality, fun-filled camping experience.

Summer Camp in the GREAT OUTDOORS is coming soon and our Outdoor Adventures team is working hard to ensure that our Scout's engagement at camp will be an experience they will never forget. Our summer and year-round staff is highly trained, motivated, and eager to assist your Unit with a program that promises to give your Scouts an incredible camping experience. Our staff will do everything possible to exceed your Unit's needs and expectations. If there is any assistance we can provide prior to your arrival, please share it with us and we

will accommodate your needs to the best of our ability. The dedicated individuals who make up our Staff will strive to ensure your Unit's total satisfaction.

Start preparing for your experience at our Michigan Camps now! With high customer satisfaction ratings, and top-notch facilities, our Camps provide the canvas for you to create your real-life adventure that you will remember for a lifetime. To further assist your Unit's summer camp planning this Leader's Guide consists of two sections:

Section 1: Outdoor Adventures Administration (applicable at all camp properties)

Section 2: Your Specific Camp / Program

We have made every effort to capture all pertinent information. However, please do not hesitate to contact us if your question(s) are not answered. Our well-trained camp staff is committed to exceeding your expectations. We look forward to greeting you this summer at one of our amazing Camps.

Thank you for choosing to come to camp with us! Have a terrific summer! We look forward to welcoming you "home!"

In Scouting,
The Michigan Crossroads Council, Outdoor Adventures Team

BSA MISSION STATEMENT

It is the mission of the Boy Scouts of America to prepare young people to make ethical choices over their lifetimes by instilling in them the values of the Scout Oath and Law

SCOUT OATH

On my honor I will do my best, To do my duty to God and my country, and To obey the Scout Law. To help other people at all time, To keep myself physically strong, mentally awake, and morally straight.

SCOUT LAW

A Scout is:

Trustworthy, Obedient, Loyal, Cheerful, Helpful, Thrifty, Friendly, Brave, Courteous, Clean, Kind & Reverent

It is the policy of the Michigan Crossroads Council to ensure a camping experience without discrimination or harassment on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, age, disability, marital status, citizenship, national origin, genetic information, or any other characteristic protected by law. The Michigan Crossroads Council prohibits any such discrimination or harassment.

ATTENTION ADULT VOLUNTEERS

New Volunteer Support Initiative in 2023!

The Michigan Crossroads Council, Outdoor Adventures team would like to extend a big THANK YOU to all unit volunteer leaders who have helped to support the delivery of our summer camp program by volunteering in a specific camp program area or area of summer camp operations in 2022 and previous seasons. Your support was vital in ensuring smooth summer camp operations and quality customer experience.

As we move into 2023, your volunteer support will continue to be vital in our efforts to deliver a high-quality program to our Scouts and Units. We want to make use of your talents, abilities, and willingness to support our camps and supplement our quality trained staff – as we continue to combat the current labor shortage.

NEW IN 2023

YOUR UNIT WILL RECEIVE A CREDIT FOR A FREE ADULT VOLUNTEER AT ANY MCC SCOUTS BSA CAMP FOR THE 2024 CAMP SEASON if you fulfill the volunteer camp commitment.

NOTE: This credit does not need to be applied to the same individual the following season; other adult leader requirements (i.e. First-Year Camper Program supervision, Daily Duty Roster, etc.) are still in effect and not part of the Volunteer Support Initiative Program.

ELIGIBILITY REQUIREMENTS INCLUDE:

1) Volunteer for a key position or deliver a key service identified by the specific camp your unit is attending.

NOTE: each camp will have different key position needs – refer to the application to see each camp's needs.

2) Commit to providing a minimum of 12 hours and a maximum of 16 hours of service in the approved position.

3) Apply to one of these key positions through the link below NO LATER than April 21, 2023.

NOTE: Your specific camp's Camp Director will contact you if your application has been accepted. You will receive position specific instructions for onboarding prior to your arrival to camp – including a state-mandated 1 to 2 hour training module to be completed in addition to the hours of service listed under requirement #2.

4) Limited to 3 adult leaders per Unit – your Unit will still be responsible to ensure that adequate adult leader supervision is maintained during the camp session.

APPLY TODAY

bit.ly/3UJzHOW



CAMP APP FOR ADULT LEADERS



Launched in 2022, the Michigan Crossroads Council manages “Camp Apps” for its four Scout BSA Resident Camps at no cost to our customers! The Apps are designed to be used by unit leaders attending events at camp to access camp events, weather, and maps, as well as provide feedback on camp facilities and staff. It also gives unit leaders direct contact links for camp leadership.

The Apps contain a notification mechanism that allows camp staff to push out notification to all Camp App users about emergencies (weather, etc.), changes in programming, trading post sales, upcoming events, safety features, and more!

The Apps are not just designed for summer camping use. During the Summer Camp season, the Camp

Apps will have links to the Leaders’ Guides, Camp Menus, Schedules of events, and other useful information that a Unit Leader would like to have at their fingertips. All year long the Camp Apps provide links to various maps, resources, upcoming events, camp contacts, and weather forecasts. In addition, there is a Feedback section that allows you to report Facility issues and give feedback on camp staff performance.

For more information on the Camp App – or to download – please visit: <https://michiganscouting.org/campapp/>



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CONTACT & QUICK LINKS

NAME	POSITION	CAMP	PHONE	EMAIL
Sean Henneman	Deputy Scout Executive - Chief Program Officer		(608) 738-2000	sean.henneman@scouting.org
Dianna Marsh	Assistant Director of Outdoor Adventures / Program	Camp Teetonkah	(517) 940-4314	dianna.marsh@scouting.org
Andrew Wright	Camping & Program Operations Director		(989) 225-7586	andrew.wright@scouting.org
Rebecca Alberda	Reservations Manager		(616) 785-2662 x3004	rebecca.alberda@scouting.org
Cheryl Burrows	Camp Director	Camp Rotary	(810) 625-6059	cheryl.burrows@scouting.org
Gregg Zdan	Camp Director	Cole Canoe Base	(734) 716-6204	gregory.zdan@scouting.org
Julie Vrugink	Ranch Director	D-bar-A Scout Ranch	(517) 230-4960	julie.vrugink@scouting.org
Wanda Philippy	Scout Camp Director	D-bar-A Scout Ranch	(757) 582-8026	wanda.philippy@scouting.org
Marie Becvar	Camp Director Program Specialist	Gerber Scout Reservation	(360) 770-9021	marie.becvar@scouting.org

For general questions please contact our **Outdoor Adventures hotline: (517) 816-7755** or camp.michigan@scouting.org.

Quick Website Links

Michigan Crossroads Council Website

<https://michiganscouting.org/>

Outdoor Adventures Landing Page

<https://michiganscouting.org/outdooradventures/>

Summer Camp Registration Pages

<https://michiganscouting.org/outdooradventures/scoutsbsa-summer-camp/>

Health Forms

https://filestore.scouting.org/filestore/HealthSafety/pdf/680-001_ABC.pdf

DHHS Clearance Forms:

https://www.michigan.gov/documents/lara/bchs-camps_001_request_for_central_registry_clearance_4_21_21_723669_7.pdf



QUICK REFERENCES

Important Dates

July 1 - December 31, 2022

Pre-Registration Period

January 1 - May 31, 2023

Registration Period

January 1, 2023

Camp Scholarship Applications Open
(see page 9)

January 1, 2023

1st Payment Opens (see page 12)

February 1, 2023

1st Payment DUE

February 2, 2023

2nd Payment Opens

March 1, 2023

2nd Payment DUE

March 2, 2023

3rd Payment Opens

March 20 - 23, 2023

Merit Badge Enrollment Opens
(see page 9 for specific camp dates)

April 1, 2023

Camp Scholarship Applications DUE

April 1, 2023

3rd Payment DUE

April 2, 2023

4th (Final) Payment Opens

May 1, 2023

4th (Final) Payment DUE

June 1, 2023

Finalize DHHS forms and any adult registration applications that need to be submitted to the Council in order to ensure that they will be processed and posted before summer camp begins

Camp Contact Information



Camp Rotary

3201 S. Clare Avenue, Clare, MI 48617
Phone: (989) 386-7943

Cole Canoe Base

1356 E. Greenwood Road, Alger, MI 48610
Phone: (989) 873-1516

D-Bar-A Scout Ranch

880 E. Sutton Road, Metamora, MI 48455
Phone: (313) 723-1694

Gerber Scout Reservation

1733 Owasippe Road, Twin Lake, MI 49457
Phone: (231) 894-4928

Michigan Crossroads Council - HQ

14258 Michigan Street, Eagle, MI 48822
Phone: (517) 940-4210

PLANNING YOUR
**SUMMER CAMP
ADVENTURE**



MCC CAMP FEES

YOUTH FEES

CAMP FEE - INCLUDES ALL MB FEES

Discount Fee (if payment schedule is followed)	\$380.00
Regular Fee (all payments made after May 1st)	\$430.00
Provisional Scout Fee (1st week)	\$380.00
Additional Weeks (For any Scout to attend a 2nd MCC Week)	\$230.00
Crossover Webelos or new Scouts BSA Scouts after May 2nd	\$380.00

DISCOUNTS

Sibling Discount (1st Scout pays regular fee, siblings receive discount) **\$25.00 Discount/Sibling**

ADULT FEES

All Adults (full week of camp)	\$175.00
Part-Time Adults (will be pro-rated by the day)	\$40.00/Day

Camp Scholarships

The Michigan Crossroads Council provides limited assistance on an individual basis to those Scouts who could not otherwise attend summer camp due to financial hardship. Camp Scholarships will be administered by the Michigan Crossroads Council and forms are available online AND at our Council Service Centers. Completed Camp Scholarship forms are due by April 1st. Scouts who apply for a Camp Scholarship are still responsible for half of the regular camp fee and must adhere to the Payment Schedule.

***Scouts who apply for a Camp Scholarship may not also receive the Sibling Discount - Sibling Discount will be administered at time of registration.**

Note: Fees subject to change due to necessary program adjustments.

ONLINE RESERVATION & PAYMENT SCHEDULE

All MCC Summer Camp Registrations can be made at

<https://michiganscouting.org/outdooradventures/scoutsbsa-summer-camp/>



PROGRAM PAYMENTS & REFUND POLICY

STATEMENT

The Michigan Crossroads Council provides Council programs, high adventure camps and other camping experiences to the Scouts and leaders in its service area. These opportunities require Council staff to send deposits to the sponsoring camp, acquire needed supplies and produce mailings to campers and others so the Council sponsored experiences are rewarding and convenient for the Scouts and leaders in our Council.

Fees are usually paid in advance of the event and to ensure the Council can provide the best service to the Scouts the following refund policies will apply. Participants are not considered registered for any event/activity until payment in full has been received.

EVENT REGISTRATION FEES

Event fees are final except in a limited number of circumstances (see listing below) where a refund may be granted. Refunds may be given only if the following circumstances are brought to a Council employee's attention.

Individuals/Groups that cancel their event registration 30 days or more prior to the event date will receive a refund of the total registration fee less a 15% administrative service charge. No refunds will be given for cancellations made less than 30 days prior to the event date. Any/all refund requests must be made within 30 days of the event date.

RESIDENT CAMP REGISTRATION FEES

For Cub Scout and Scouts BSA Summer Resident Camp registrations the cancellation fee is based on 15% of the total event registration fee and not the amount of fees paid at the time of cancellation.

Alternately, Scouts BSA Summer Camp fees may be transferred to another Scout or leader attending. No prorated fees will be given to Scouts wishing to attend a partial week at Scouts BSA Summer Camp.

1. The registered participant has an illness or physical ailment preventing participation in the event and has a signed statement from a medical doctor or healthcare practitioner. The written order must be provided to the Michigan Crossroads Council, 14258 Michigan Street, PO Box 129, Eagle, MI 48822.
2. In the event of the death of an immediate family member (parent, grandparent, brother, sister or anyone else living in the house with the participant). The Council will consider other deaths, which may affect the participant, on a case-by-case basis.
3. Only an employee of the Michigan Crossroads Council may authorize a refund for a Council sponsored event.
4. Any refund of monies for the event is then based on the total event registration fee at the time of cancellation minus the deposit and any money sent to another agency or company for the event. The remaining money is refundable as long as the participant meets the above requirements. Any money that has been sent to another agency or company is considered issued and not refundable.

5. Any event that does not have a deposit, but has an event fee, will be assessed a 15% service charge before any refund is issued. This 15% service charge applies to all non-Council cancellations - including medical, death in the family, family hardship, etc. All remaining money is refundable. Again, the participant must meet the above requirements.
6. Processing these refunds for summer camp may not take place until after the camping season due to the review process. Once approved please allow 30 days for the refund to be processed. Any/all refund requests must be made prior to May 31st for Scouts BSA Summer Resident Camp; or must be made within 30 days of the start of the event date for Cub Scout Resident Camp.

DEPOSITS

1. Deposits are non-refundable. The following will apply for any deposit made for a Council sponsored program.
2. Deposits are not refundable. Any cancellation, once the deposit has been sent to the Council, will be forfeited. Deposits may be transferable to another participant that takes the entire slot for that event.

LATE FEES

The Michigan Crossroads Council and all approved event committees have the opportunity to set late fees or discounts for events. Late fees will be announced with the original posting for the event. Late fees paid to the Council are not refundable.

WAITING LISTS

At times the Council maintains a waiting list. If the participant is not selected to attend the event, all waiting list money will be refunded at 100%, including deposit money.

CANCELLATION BY THE COUNCIL

If the Michigan Crossroads Council or National Boy Scouts of America or any agency that has contracted with the Council cancels an event, the Council will issue a full 100% refund (including any Deposit Money).

These policies only affect the Michigan Crossroads Council, Boy Scouts of America; its committees and districts. This policy is not transferable to charter partners or individual units (Packs, Troops, Teams, Crews and Posts) of the Council.

EXAMPLES

- A Scout cannot attend an event. Cost of event is \$20. The refund would be \$20 - \$3 (15% service charge) = \$17 refund if notification was made at least 30 days prior to event. No refunds made for notifications made less than 30 days prior to the event date, however, the Scouts' event fee may be transferred to another Scout.

ONLINE CAMP REGISTRATION

For Summer Camp 2023, the Michigan Crossroads Council will continue to use the Black Pug registration platform which utilizes a more user-friendly process and better manages our summer camp attendance. Under this system there are two registration periods, a “Pre- Registration” period and a regular “Registration” period.

As soon as you are ready to sign up for summer camp, a representative from your unit should make an online registration through the MCC web site to register your unit for 2023 Scouts BSA Resident Camp at Camp Rotary, Cole Canoe Base, D-bar-A Scout Ranch, or Gerber Scout Reservation; visit the following link for summer camp availability:

https://michiganscouting.org/outdoor_adventures/scoutsbsa-camp-registration/

Once you have selected your week of camp, click on the green **Look Up Registration** button and follow the instructions. At the time of registration you will be asked for your contact information, an estimate of the number of campers that may attend, your campsite preference, and to provide your \$200 camp deposit (payable by credit/debit card or electronic check). The person listed with your summer camp reservation will be the person receiving all Summer Camp 2023 electronic communications. We STRONGLY encourage you to add at least one (1) email in the “additional contacts” area of your registration!

If you signed up for Summer Camp 2023 at camp this past summer, this step will be completed for you. For Summer Camp 2023 details (registration & payment dates) please review the following link:

<https://michiganscouting.org/scoutsbsa-camp-registration-2023/>

This will get your unit signed up for the 2023 Camp Season!

Once your unit has registered, your unit’s representative will receive e-mail communications about the registration process and other camp news. Units can access their Summer Camp 2023 registration by clicking on the “Lookup Registration” link found on the Summer Camp Registration Page.



PRE-REGISTRATION PERIOD (JULY 1 - DECEMBER 31, 2023)

For Units that register during Summer Camp 2023 a \$200 deposit will be required. In addition to the deposit, an estimate of Youth & Adult attendance is also required. 2 Adults and 5 Youth [7 slots] is the minimum registration requirement. Female participants will require a minimum of one female leader.

REGISTRATION PERIOD (JANUARY 1 - MAY 31, 2023)

For Units that register during this period, Units will not need to pay a deposit but will need to specify the number of participant (youth & adult) slots needed for summer camp. 2 Adults and 3 Youth [5 slots] is the minimum registration requirement. Female participants will require a minimum of one female leader.

ONLINE CAMP REGISTRATION



Any unit may make a registration for any available session of any MCC Scouts BSA Resident Summer Camp for 2023. A registration fee equal to \$50 per slot reserved will be due at that time. **The unit is now financially responsible for the number of slots requested and is subject to the Council Program Payment & Refund Policy.**

Individual names do not have to be specified at this time but can be if the unit chooses to do so. Names will be required, however, before Merit Badge selection can be made.

Units may add new slots (if space is available) or reduce the number of existing slots (subject to the MCC Payment & Refund Policy) until the end of the Registration Period (May 31st). Units may make changes to existing slots until midnight on the Friday before their arrival at camp.

ESTIMATE CONFIRMATION (JANUARY 1 - FEBRUARY 1, 2023)

Units that made their reservation during the Pre-Registration period are required to confirm their estimated numbers (based on camp availability) and the camp fee due will be equal to \$50 per confirmed participant slot. Units that do not confirm their estimate and pay the \$50 per slot by February 3rd may lose their summer camp reservation. Do not confirm a slot unless you have a committed participant - Webelos Crossovers can be registered at a later date.

2ND PAYMENT DUE (MARCH 1, 2023)

For existing reservations, an additional \$50 participant payment is now due for each slot reserved at this time (\$100 total due for each slot reserved). The camp fee due for new reservations at this time will be equal to \$100 per participant slot.

MERIT BADGE REGISTRATION OPENS (SEE SCHEDULE BELOW)

After the 2nd payment [March 1] has been made, Merit Badges for participants can be made beginning on the dates listed below. In order to select Merit Badges, payments totaling \$100 per Scout must be paid by the dates listed below.

- Cole Canoe Base – March 18, 2023 – 8:00 AM
- D-bar-A Scout Ranch – March 26, 2023 – 8:00 AM
- Gerber Scout Reservation – March 19, 2023 – 8:00 AM
- Camp Rotary – March 25, 2023 – 8:00 AM

THIRD PAYMENT (APRIL 1, 2023)

For existing reservations, and additional \$140 participant payment is now due for each slot reserved at this time. The camp fee due for new reservations at this time will be equal to \$240 per participant slot. If this payment is missed (paid after April 1st), the total camp fees paid must equal the full camp fee of \$380 per Scout.

FINAL PAYMENT & REGISTRATION INFORMATION DUE (MAY 1, 2023)

Unit must finalize Merit Badge registration and all participant names are required by this time.

Full payments for all camp fees for all participants are now due. Payments made after May 1, 2023 for existing reservations will have a \$50 late fee per participant added (except for Webelos Crossovers).

Units may make changes to existing slots until midnight on Friday before their arrival at camp. Any changes to the number of slots after May 31st will be administered at camp during your financial check-in or by calling camp prior to your arrival.

2023 SUMMER CAMP PAYMENT MATRIX

PAYMENT	DATES TO MAKE PAYMENT	AMOUNT DUE
1st Payment	January 1 – February 1	\$50 per camper (youth and full-time adult)
2nd Payment	February 2 – March 1	\$50 per camper (youth)
3rd Payment	March 2 – April 1	\$140 per camper (youth)
4th (Final) Payment*	April 2 – May 1	Remaining balance per camper (youth, full-time adult, part-time adult)

***Youth payments made after May 1 are subject to a \$50 per person late fee
Late fees do not apply to Arrow of Light Crossover Scouts**

Payments MUST be made in the listed payment range. Payments made outside of the payment range will be added to the next payment due (i.e. a missed 1st payment will be added to the 2nd payment—making the total due between February 4 - March 1 a total of \$100 per camper)

MISSED YOUTH PAYMENT MATRIX

MISSED PAYMENT	MISSED DEADLINE DATE	AMOUNT MISSED	TOTAL AMOUNT NOW DUE	AMOUNT NOW DUE PAYMENT WINDOW
1st Payment	February 1	\$50	\$100	February 2 – March 1
2nd Payment	March 1	\$50	\$240	March 2 – April 1
3rd Payment	April 1	\$140	\$380	April 2 – May 1
4th Payment	May 1	\$140	\$430	May 2 – May 31
1st & 2nd Payment	February 1 & March 1	\$100	\$240	March 2 – April 1
2nd & 3rd Payment	March 1 & April 1	\$190	\$380	April 2 – May 1
3rd & 4th Payment	April 1 & May 1	\$280	\$430	May 2 – May 31
1st, 2nd, & 3rd Payment	February 1, March 1, & April 1	\$240	\$380	April 2 – May 1
1st, 2nd, 3rd & 4th Payment	February 1, March 1, April 1, & May 1	\$380	\$430	May 2 – May 31

Note: Fees subject to change due to necessary program adjustments.

MANAGING YOUR ONLINE REGISTRATION

Units will maintain the ability to make changes to their registration up until the Friday before their arrival to camp. Units will maintain access to their registration for seven (7) years for reporting purposes. If at any point you have questions about or need assistance with your registration, please contact your Camp Director.

Accessing Your Registration:

To access your online summer camp registration, follow the steps below.

1. Go to the registration website for your selected camp:

Camp Rotary:

scoutingevent.com/272-crsbsarc2023

Cole Canoe Base:

scoutingevent.com/272-ccbsbsarc2023

D-bar-A Scout Ranch:

scoutingevent.com/272-dasrsbsarc2023

Gerber Scout Reservation:

scoutingevent.com/272-gsrsbsarc2023

2. Click on “Lookup” and then “Lookup Registration” in the top right corner of the screen.

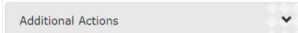
3. Log in to your registration using your email address and reservation number.


Adding a Participant / Changing a Participant Type

NOTE: Units will only be able to add participants if there is space in the session. If a session is full, please contact your Camp Director.

To add an additional participant, or to change a participant type (i.e. Full-Time Adult to Youth Camper), follow the steps below –

1. Log in to your registration using the steps provided in “Accessing Your Registration”

2. Click on 

3. Click on **+** Add Participants **OR**  Change Participant Type **as applicable**

4. If adding participants, follow the instructions on the screen and then proceed to checkout

a. The participant will not be added until paid for through the checkout screen

5. If changing a participant type:

a. Select the type of participant to change to from the drop-down menu

b. Select the check box next to the participant(s) you will be changing

c. Click 

Cancelling a Participant

Because cancellations have a financial component associated with them, all cancellations need to be executed by the Camp Director. If you unit needs to cancel a participant slot – please contact your Camp Director.

Units may adjust their reservation numbers without penalty until February 1st. **After February 1st, the unit is now financially responsible for the number of slots requested and subject to the Council Program Payment & Refund Policy.**

Units may cancel participant slots until May 31st. Cancellations occurring between February 1st and May 31st will be subject to a 15% cancellation fee equal to the total amount of the camp fee (Youth cancellation fee: \$57; Adult cancellation fee: \$26.25). No refunds will be given after May 31st except as laid out in the Refund Policy (see page 10).

PARENT PORTAL

Parent portal allows the registration contact to provide the parents in your unit with access credentials so they can make payments and complete data entry for their Scouts. As the registration contact, you may be registering an entire unit of Scouts for Summer Camp and the council requires a certain amount of information from each Scout (such as name, rank, dietary restrictions, etc.). If you don't use Parent Portal, then you have two options: enter all this information yourself, or allow your parents full access to the registration by giving each one your registration number and email address. The latter opens up privacy concerns because each parent can see the information for all the other Scouts. By using Parent Portal, you are shifting the data entry and payment responsibilities to the parents while also only allowing a parent to see their own Scout's information.

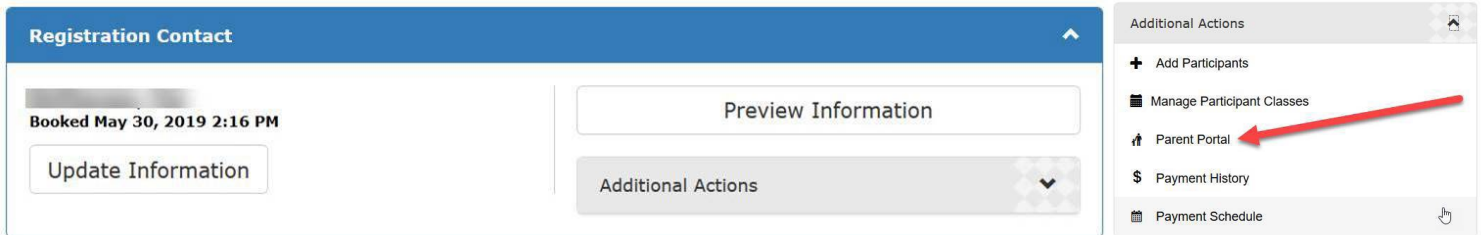
If your unit chooses to use Parent Portal your unit contact's access will remain identical, as if you were not using the feature. You will still be able to access the registration and make changes to attendees or add new attendees.

Your registration contact has the ability to activate or lock other features as part of Parent Portal.

The registration contact can do the following:

- Only allow certain parents access to Parent Portal. This is done simply by only handing out login credentials to those parents that you wish to have access.
- Choose how often the (the registration contact) receive a summary email of changes made by parents. This can be done daily, biweekly, or weekly.
- Prevent parents from making payment or seeing event fees - use this feature if you want parents to be able to enter information on their Scout, but not make payments.
- Allow class selection - use this feature if you want the Scout/parent to make their own class selections online.

To turn on Parent Portal, or to learn more about it, click on the "Parent Portal" icon under "Additional Actions" in the Registration Contact Blue Box on your registration page.



For a guided video on how to use Parent Portal, please visit the link below:

https://www.youtube.com/watch?v=whZ_V_6uskY

For a guided video on how parents can utilize Parent Portal, please visit the link below:

<https://www.youtube.com/watch?v=und5EZq0LHU>

Please Note: Other content available on YouTube is not under the control of the Michigan Crossroads Council.



PLANNING FOR CAMP

WHY IS PLANNING IMPORTANT?

Coming to summer camp is a highlight adventure in a Scout's life. Your planning before you even get to camp is the difference between a good experience and a great one. In order for Scouts to feel good about their advancement in camp, they need help in planning what they will do to earn it. Some Scouts will come to camp and sign up for eight or ten merit badges, making it impossible for them to achieve their goals. Some of the badges need to be started at home before the Scout arrives at camp. Help your Scouts achieve their goals by working with them before camp begins.

You will also need to plan to have all the adults you need at camp. Unit leadership must be two-deep. It doesn't have to be the same two people all week, but you will want to begin your planning as soon as possible. This section will help you and your unit committee plan your week at camp and help give your Scouts a great experience.

TIMETABLE

During the fall months:

	Site Fee Due (\$200.00) at the time of reservation
	October/November: Camp adult leadership determined
	November: Individual Scouts' savings plan started - popcorn sales!

Six (6) months prior to camp / (December - January)

	Scoutmaster, unit committee, and youth leaders review their guide books
	Senior Patrol Leader gives final instructions to the Patrol Leader's Council
	Scoutmaster & youth leaders begin program planning for camp; review Leaders Guide
	Determine financial needs and plans
	Begin transportation plans
	Two-deep leadership confirmed for the week
	Equipment needs determined by the Quartermaster and unit committee

Three (3) months prior to camp / (February - March - April)

	\$50 per Scout reserved is due on/before February 1, 2023
	2nd payment (\$50) per Scout due (March 1, 2023) - Scout registration is first-come, first-served
	Online Merit Badge sign-up starts on March 18, 2023 at 8:00am and will stagger by camp (see page 12) - Scouts must be registered (\$100 paid) to sign up
	Individual commitments for camp are secured for each Scout's family; parents of Scouts not signed up are contacted
	Distribute BSA Health Form (and Camp Rotary Release of Campers Form if applicable) to Scouts
	3rd Payment (\$140) per Scout due (April 1, 2023)
	Secure all Michigan Registry Clearance Forms for all 21+ adults attending camp - including visitors

One (1) to two (2) months before departure / (May - June)

Check on status of medical exams for all Scouts and leaders
Unit committee and leaders should schedule a "camp work day" making sure everything for camp is ready
Confirm transportation arrangements: departure times, places, etc.
Balance due (\$140 youth; \$125 adult) May 1, 2023 - late fee assessed after this date
Out-of-council units need to secure a copy of their Council's Accident Insurance
ALL Michigan Registry Clearance forms are collected & copies made. A new DHHS form is REQUIRED YEARLY. Previous years letters are NO LONGER valid.

Two (2) WEEKS before departure

Call camp with your final counts for youth and adults (including part time) attending camp.
Scribe and SPL complete camp roster sheet
Check to make sure all of your Scouts (including Webelos crossovers) and adults are registered with the unit
Check on final transportation and physical arrangements
Inventory all unit equipment
Set-up and inspect your unit tents!
Program needs and plans are completed

One (1) WEEK before departure

Camp Roster is checked to make sure everything is up-to-date
All camper BSA Health Forms (and Camp Rotary Release of Camper Forms if applicable) are collected & checked for completion
Copies of proof of BSA registration (letter from Registrar or copy of BSA membership card) for all adults attending

***Failure to have a completed camp roster and having missing health forms/camper release forms/ Michigan DHHS Clearance forms/copies of adult leadership's BSA membership will cause your unit to experience lengthy delays in the check-in process.**



PLANNING FOR CAMP



SECURING UNIT LEADERSHIP FOR YOUR TRIP TO CAMP

The ideal method for Scout camping is found in the unit camping successfully under its own leadership. The Unit Committee is responsible for providing leadership to insure a camping experience for all Scouts in the unit. National policy requires at least two (2) adult leaders in all Scout activities. The main unit leader in camp must be 21 years old or older and a registered Scouter. Here's the sequence to provide leadership:

- FIRST:** Registered Scoutmaster
- SECOND:** Registered Assistant Scoutmasters
- THIRD:** Registered Unit Committee members
- FOURTH:** Other registered leadership such as the Chartered Organization Representative, a parent of a Scout in the unit, a member of the Chartered Organization, etc.

Don't say "We can't find a leader," until you've really tried. Remember, it is required and usually easier to secure two leaders instead of one! For additional details, get the publication, "Selecting Quality Leaders" from the Council Service Center.

Procedure for securing Leaders

1. Call a meeting of the unit committee.
2. Discuss qualifications of a good leader.
3. List names of possible leaders.
4. Appoint a sub-committee to get the leaders.
5. Make an appointment with the prospects.
6. Call on the prospects

HOST A PARENTS' NIGHT FOR SCOUTS IN YOUR UNIT ATTENDING SUMMER CAMP

Why a parents' night for camping? Your Scouts will go to camp when their parents are informed of the purpose and advantages of Scout Camping. Parents will be on your team, urging their sons to go when you have answered their questions about Health, Safety, Food, Fees, Leadership, Program, etc. Help parents feel responsible for making the camping program a success.

Preparation for Parents' Night:

When the Unit Committee meets to discuss summer camp plans, select the campsite and date - then register online. Determine unit camp leadership. Then plan your Parents' Night using this guide. You need to get the word around, telling the parents why they should come to the meeting.

1. Our unit is going to camp on (date).
2. Come and learn about the camp program, fees, leadership and the purposes and advantage of camp life to your Scout as a working member of their patrol and unit while in camp.
3. Have your Scouts "talk up" the meeting weeks in advance.
4. Prepare and mail an attractive, informative invitation at least two weeks in advance. Mention special features such as a slide show, camp pictures, speakers, fun, etc. Follow up with personal phone calls



The Unit Committee's Responsibility:

- Plan the program and get the interest of parents through good promotion.
- Perhaps a potluck or a pancake supper planned by the Scouts would be the best format.
- Parents will help decorate and even wash dishes if they understand that it's part of their "fair share" of the camping effort.
- Friendship, a willingness to serve, and a full turnout are assured when everyone becomes a part of the planning and helps to make the plan work.
- Too often an opportunity to sell parents on your program is spoiled through inadequate planning. Be thorough, be brief, show evidence that your committee means business and knows what it is doing. In a word, be sure your meeting has some polish and enthusiasm.
- Remember that the unit committee obligates itself to provide the opportunity for at least fifteen days and nights of camping for every Scout during the year.

Unit Committee Follow-Up:

- Immediately after the Parents' Night, members of the Unit Committee should visit absentee parents and enlist their support and cooperation.
- As new Scouts join the unit, parents should be personally contacted and the unit camping plans explained by a member of the committee.
- Be sure every Scout and every family is using some type of earning and savings plan resulting in the Scout attending summer camp.

SUGGESTED PARENTS' NIGHT AGENDA

Purpose: To review the unit's plans for outdoor program with parents and promote Scout attendance at Summer Camp. This should be held in January or February.

Pre-opening: Camping exhibits and demonstrations by the Patrol Leaders Council.

Meeting:

1. Opening ceremony by the SPL.
2. Welcome and purpose of meeting by Unit Committee Chairman.
3. Camp promotional program by the Order of the Arrow or other selected summer camp representative
4. The Unit's plans for summer camp by the Scoutmaster.
 - a. Camp selection and why this camp fits the unit's needs this year.
 - b. Camping dates and campsite.
 - c. Camp leadership: exact needs and what is already in place.
 - d. Camp savings plan: suggest ways of earning money & saving for camp.
 - e. How to register, fee schedule and payment due dates.
 - f. [State of Michigan Registry Clearance Rules for Campers & Visitors - PLEASE MAKE SURE YOUR UNIT FAMILY MEMBERS KNOW ABOUT THE MICHIGAN REGISTRY CLEARANCE REQUIREMENTS.](#) If family members (21+ years old) arrive without MI Registry Clearance, our only option is to page a cleared member of the unit to the Camp Office to escort your visitors during their stay at camp for the day.
5. Question and answer period by the summer camp representative and Scoutmaster.
6. Closing ceremony by the Patrol Leaders' Council.



PLANNING FOR CAMP



SCOUT'S PERSONAL SAVINGS PLAN

Help Scouts Save for Summer Camp

1. In early fall, introduce a chart to the unit and tell members how important it is. Suggest it as a patrol chart so Scouts can sign up by patrol.
2. Urge patrol leaders to sign up first. Put patrol members' names on the chart and get everyone in the patrol to save for camp. "Sign-up" means a Scout has saved at least \$5.00 or more before March 1. (A prize may be offered for the first 100% patrol signed up.)
3. Ask the Senior Patrol Leader or assistant Scoutmaster to bring the chart to the attention of the whole unit on a regular basis.
4. Adults in the unit should find out which Scouts are not signed up and try to get them committed.
5. The unit finance and records committeeman or the unit scribe should collect camp fees on a regular basis. These funds should be kept in trust by the committeeman or scribe.
6. Determine the amount of money each square represents on the chart and on the personal saving record card. Either the unit finance and records committeeman or the scribe may initial the chart with a marking pen for each payment on both the Scout's half of the record card and the unit's copy. The two Personal Savings Record card halves may be punched if desired.
7. If a Scout saves part of the camp fee and, due to an emergency, cannot attend camp, the unit should refund the money to them or give them a choice of camping equipment equal to the amount.

*** Scouts have the opportunity to sell popcorn online year-round ***

Every Unit at camp should take a few minutes to determine if it has everything necessary for a quality program. The following is only a suggested list of items to take to camp - consult the Scoutmaster's Handbook for a more detailed list.

SUGGESTED UNIT EQUIPMENT CHECKLIST

✓	PAPERWORK
	This Leader's Guide - and Accompanying Camp Guide
	Completed & Checked BSA Health Forms & Release of Campers Forms (as applicable by camp)
	State of Michigan Central Registry Clearance Letters for all 21+ Year Old Adults
	Proof of BSA Membership for all 18+ Year Old Adults
	Merit Badge Pamphlets (for each merit badge a Scout in your Unit is taking)
	Pre-Camp Swim Check Forms (if applicable)
	Campfire Skits & Songs Ideas/Book
	Unit Record Book with Advancement
	The Scoutmaster's Handbook
	Copy of Current YPT certification
✓	CAMPSITE
	Dining Fly (suggest one per patrol)
	Wash Basins (wash, rinse, sanitize)
	Camp Stove
	Propane (make sure to follow your camps' Chemical Fuel Policy as applicable)
	Coffee Pot (or other means for boiling water)
	Unit & American Flags
	Lockbox / Lockable Storage for Valuables
	Lantern(s)
	Rope or Binding Twine
	Clock
✓	HEALTH & SAFETY
	First Aid Kit
	Lockbox / Lockable Storage for Medications + Medication Log Sheet (provided by camp)
	Hand Sanitizer

PLANNING FOR CAMP

SUGGESTED INDIVIDUAL EQUIPMENT CHECKLIST:

All personal gear should be marked with the owner's name and unit number

✓	CLOTHING
	Complete BSA Uniform
	Hiking boots or shoes (closed toed shoes ONLY)
	Lightweight jacket
	Sweatshirt
	Raincoat or poncho
	Scout Hat
	Extra shirts
	Extra shorts/pants
	Pajamas/sleep clothes
	Handkerchiefs
	6 pairs extra socks
	6 changes underwear
	Tennis shoes (closed toed shoes ONLY)
✓	TOILETRY KIT
	Wash cloths
	Hand towel
	Body towel
	Soap
	Shampoo
	Toothbrush
	Toothpaste
	Comb/brush
	Deodorant
	Sunscreen
	Bug Spray
✓	AQUATIC ITEMS
	Swimsuit (pack on top)
	Beach Towel
	Goggles/swim mask
✓	BEDDING
	TENT (if applicable by camp)
	Pillow
	Sleeping Bag
	Extra Blanket (if desired)
	Ground/sleeping pad

✓	DAY ITEMS
	Daypack/backpack
	Wallet
	Notebook
	Pencils/pens
	Scout Handbook
	Merit Badge Book(s)
	Canteen/Water Bottle
	Camera
✓	EXTRAS
	Medication (in original container)
	Fishing Equipment
	Merit Badge Pre-requisites
	Musical Instrument
	Song Book
	Personal First Aid Kit
	Money (\$) for Trading Post
	Pocket Knife (with Totin' Chip)
	Matches/Lighter
	Compass
	Flashlight
	Batteries

This list is to be used as a guideline, needs will vary between Scouts.

While doing aquatic activities, swimsuits must be modest. For males, tight fitting swim briefs or swim bottoms short enough to allow exposure are not allowed - no speedos. For females, bikinis are not allowed; modest tankinis or one-piece swimsuits are appropriate.

Scouts may bring cell phones to camp for Merit Badge use, photographs, etc. but will **NOT** be allowed to use them if they disrupt class or are used inappropriately.

Scouts should not bring pagers, 2-way devices, or personal computers!

For safety reasons, sandals are only to be worn in the shower or at the beach. Closed toed shoes MUST be worn when traveling through camp!

HEALTH & SAFETY





Effective January 1, 2010 the only health form that we are allowed to accept is the BSA Annual Health & Medical Record. Please visit the following link for the current health form: <http://www.scouting.org/scoutsorce/HealthandSafety/ahmr.aspx>

Parts A, B (both sides), and C MUST be completed including ALL required signatures for all campers - regardless of how long they will be in camp for. Sports physicals and/or any other physical forms will not be accepted. Participants arriving without the proper health form will be expected to complete the proper form at their expense to be able to remain in camp - no exceptions!

Adults without Part C will not be permitted access to camp - no exceptions! Adult leaders will also be required to go through a health check with the unit at check-in.

Any camper arriving to camp, who does not possess a valid BSA Health Form, will not be admitted onto camp property. **There will be no refunds for anyone who is not admitted to camp due to an invalid health form.**

All health forms must be renewed annually for both youth and adults. The BSA Health Form is valid until the last day of the month one year after it was issued (i.e. if your health form is dated June 6, 2021 - it is valid until June 30, 2022).

Per State of Michigan policy, all Health Forms must be kept on file at Camp - HEALTH FORMS WILL NOT BE RETURNED - please bring a photocopy to camp - we are not able to provide a copy of your Health Form to you.

TETANUS SHOTS

For the benefit of individual health, as well as that of the community in general, it is the Boy Scouts of America national policy that members of the organization adhere to the joint recommendations of the Advisory Committee on Immunization Practices, the American Academy of Pediatrics, and the American Academy of Family Physicians with regard to obtaining age-appropriate immunizations.

When attending Boy Scouts of America programs or activities that require an annual health and medical record or specialty physical exam to be completed, it is required to have current tetanus immunization!

Exceptions to tetanus immunization will be accepted for medical, religious, or philosophical reasons. Those who choose not to receive the tetanus immunization are required to fill out a form releasing the Boy Scouts of America from liability. This form must be attached to your medical form upon your arrival to camp. A copy of this form can be found at the following link: <https://filestore.scouting.org/filestore/pdf/680-451.pdf>

Scouts and adult leaders who arrive to camp without an up-to-date tetanus vaccination or signed vaccination exemption form MUST go and receive one in town at their own expense. Failure to have an up-to-date tetanus vaccination can result in removal from camp.

YOUTH PROTECTION & 2-DEEP LEADERSHIP

The Boy Scouts of America believes that its top priority is to protect the safety of children. The BSA has developed “Barriers to Abuse Within Scouting” that create safer environments for young people involved in Scouting activities. All Scout leaders must comply with these policies. Violations of these policies put Scouts at risk and will result in disciplinary action, including expulsion from camp and revocation of membership. All camp staff members are required to understand these policies and report any suspected violations as directed by the Camp Director.

TWO-DEEP LEADERSHIP ON ALL OUTINGS REQUIRED.

A minimum of two registered adult leaders, or one registered leader and a participating Scout’s parent, or another adult is required for all trips and outings. One of these adults must be 21 years of age or older.

ADULT SUPERVISION/COED ACTIVITIES:

Male and female adult leaders must be present for all overnight coed Scouting trips and outings, even those including parent and child. Both male and female adult leaders must be 21 years of age or older, and one must be a registered member of the BSA.

The BSA now requires that **ALL** adults who wish to overnight as part of their camp stay **MUST** be a registered member of the BSA! Any adults who wish to stay on any Michigan Crossroads Council property overnight, that cannot show proper registration with the BSA, must leave the property - no refund!

ONE-ON-ONE CONTACT BETWEEN ADULTS AND YOUTH MEMBERS IS PROHIBITED.

In situations requiring a personal conference, such as a Scoutmaster conference, the meeting is to be conducted with the knowledge and in view of other adults and/or youth.

TWO-DEEP LEADERSHIP AND NO ONE-ON-ONE CONTACT BETWEEN ADULTS AND YOUTH MEMBERS INCLUDES DIGITAL COMMUNICATION.

Leaders may not have one-on-one private online communications or engage one-on-one in other digital activities (games, social media, etc.) with youth members. Leaders should copy a parent and another leader in digital and online communication, ensuring no one-on-one contact exists in text, social media, or other forms of online or digital communication.

AGE-APPROPRIATE AND SEPARATE ACCOMMODATIONS FOR ADULTS AND SCOUTS ARE REQUIRED.

TENTING:

- Separate tenting arrangements must be provided for male and female adults as well as for male and female youth.
- Youth sharing tents must be no more than two years apart in age.
- In Cub Scouting, parents and guardians may share a tent with their family.
- In all other programs, youth and adults tent separately.
- No adult may share a tent with a person of the opposite sex unless he or she is that adult’s spouse; spouses may share tents.

LODGING/ CABIN ACCOMODATIONS:

Whenever possible, separate cabins or lodging should be provided for male and female adults as well as for male and female youth. Where separate accommodations cannot be provided due to group size or limited availability, modifications may be made. Where completely separate accommodations are not available, additional supervision is required.

- If adults and youth of the same gender occupy single-room accommodations, there must be a minimum of two adults and four youth, with all adults being Youth Protection trained.
- Physical separation by other means, including temporary barriers or space, should be used only when no other arrangements are possible.
- These modifications are limited to single-gender accommodations.

SHOWER FACILITIES:

Whenever possible, separate shower and latrine facilities should be provided for male/female adults and male/female youth. If separate facilities are not available, separate shower times should be scheduled and posted.

THE BUDDY SYSTEM SHOULD BE USED AT ALL TIMES.

The buddy system is a safety measure for all Scouting activities. Buddies should know and be comfortable with each other. Self-selection with no more than two years age or significant differences in maturity should be strongly encouraged. When necessary, a buddy team may consist of three Scouts. No youth should be forced into or made to feel uncomfortable by a buddy assignment.

PRIVACY OF YOUTH IS RESPECTED.

Adult leaders and youth must respect each other’s privacy, especially in situations such as changing clothes and taking showers at camp. Adults may enter youth changing or showering areas only to the extent that health and safety requires. Adults must protect their own privacy in similar situations.

INAPPROPRIATE USE OF SMART PHONES, CAMERAS, IMAGING, OR DIGITAL DEVICES IS PROHIBITED.

Although most Scouts and leaders use cameras and other imaging devices responsibly, it is easy to unintentionally or inadvertently invade the privacy of other individuals with such devices. The use of any device capable of recording or transmitting visual images in or near shower houses, restrooms, or other areas where privacy is expected is inappropriate.

NO SECRET ORGANIZATIONS.

The BSA does not recognize any secret organizations as part of its program. All aspects of the Scouting program are open to observation by parents and leaders.

YOUTH PROTECTION & 2-DEEP LEADERSHIP

YOUTH LEADERSHIP IS MONITORED BY ADULT LEADERS.

Adult leaders must monitor and guide the leadership techniques used by youth leaders and ensure BSA policies are followed.

DISCIPLINE MUST BE CONSTRUCTIVE.

Discipline used in Scouting must be constructive and reflect Scouting's values. Corporal punishment is never permitted. Disciplinary activities involving isolation, humiliation, or ridicule are prohibited. Examples of positive discipline include verbal praise and high fives.

APPROPRIATE ATTIRE IS REQUIRED FOR ALL ACTIVITIES.

Proper clothing for activities is required. Certain activities will require the use of long pants and/or long sleeves. Please check your camp specific appendix for merit badge and program clothing requirements. For questions on summer camp dress code, please refer to page 27.

NO HAZING.

Hazing and initiations are prohibited and may not be included as part of any Scouting activity.

NO BULLYING.

Verbal, physical, and cyberbullying are prohibited in Scouting.

MANDATORY REPORTING OF CHILD ABUSE.

All persons involved in Scouting must report to local authorities any good-faith suspicion or belief that any child is or has been physically or sexually abused, physically or emotionally neglected, exposed to any form of violence or threat, exposed to any form of sexual exploitation including the possession, manufacture, or distribution of child pornography, online solicitation, enticement, or showing of obscene material. This duty cannot be delegated to any other person.

Immediately notify the Camp Director of this report, or of any violation of BSA's Youth Protection policies, so he or she may take appropriate action for the safety of our Scouts, make appropriate notifications, and follow up with investigating agencies.

State-by-state mandatory reporting information:
www.childwelfare.gov

ALL ADULT LEADERS AND YOUTH MEMBERS HAVE RESPONSIBILITY.

Everyone is responsible for acting in accordance with the Scout Oath and Scout Law. Physical violence, sexual activity, emotional abuse, spiritual abuse, unauthorized weapons, hazing, discrimination, harassment, initiation rites, bullying, cyberbullying, theft, verbal insults, drugs, alcohol, and pornography have no place in the Scouting program and may result in revocation of membership. For more information, please see the BSA's Guide to Safe Scouting and Youth Protection resources.

UNITS ARE RESPONSIBLE TO ENFORCE YOUTH PROTECTION POLICIES.

Adult leaders in Scouting units are responsible for monitoring the behavior of youth members and other leaders and interceding when necessary. If youth members misbehave, their parents should be informed and asked for assistance.

INCIDENTS REQUIRING AN IMMEDIATE REPORT TO THE CAMP DIRECTOR.

The following must be reported to the Camp Director for action immediately:

- Any threat or use of a weapon
- Any negative behavior associated with race, color, national origin, religion, sexual orientation, or disability
- Any reports to authorities where the BSA's Mandatory Reporting of Child Abuse policy or your state's mandatory reporting of child abuse laws apply
- Any abuse of a child that meets state reporting mandates for bullying or harassment
- Any mention or threats of suicide

If someone is at immediate risk of harm, call 911.

If a Scout is bullied because of race, color, national origin, religion, sexual orientation, or disability, and local help in not working to solve the problem, contact the BSA Member Care Contact Center at 972-580-2489, or send an email to youth.protection@scouting.org.



SUMMER CAMP CAMPER DRESS CODE

The Michigan Crossroads Council encourages our campers to dress comfortably while they are at camp. Campers should use their best judgement to dress appropriately and not wear anything that would make other campers feel uncomfortable. When packing for camp, the following dress code items should be adhered to:

- **Clothing** should not include profanity or images that do not support the Scout Oath and Law
- **Proper** undergarments should be worn
- **Pants and shorts** must
 - Completely cover undergarments
 - Not allow for exposure of the buttocks
 - Stay up without the use of hands
- **All shirts** must
 - Have wide straps or cover the shoulders - no "spaghetti straps"
 - Not be see-through or expose the side of the body
 - Be worn at all times outside of the aquatics area or shower house
- **Closed-toed shoes** must be worn at all times except while in the aquatics area, shower house, or as deemed safe by the Camp Director. At no time should a camper be **barefoot** unless in the designated Aquatics areas, the shower, or in their tent.
- **Swimwear** must be modest
 - For males, tight fitting swim briefs or swim bottoms short enough to allow for exposure are not allowed - no speedos
 - For females, bikinis are not allowed, modest tankinis or one-piece swimsuits are appropriate



SPECIAL DIETARY NEEDS

The Michigan Crossroads Council defines a special dietary need as one of the following:

1. A known food allergy
2. A diet based on a pre-existing medical condition
3. A diet based on religious principles

Persons with diets that do not fall under the above categories do not qualify for special diet services while at camp. Please consult with the Camp Director for further information & guidance.

Our camps continually strive to make your dining experience a positive one during your stay with us. Great care is made to ensure quality, quantity, & variety in each meal we prepare.

However there are also people who require special attention to their diet. We make it a practice to accommodate as best we can those who have special dietary needs. This can be done by contacting the Camp Director at least **2 weeks** prior to your arrival at camp.

While every effort will be made to accommodate the special dietary needs of you and your Scouts, you may need to bring supplemental food items to camp that we cannot provide locally.

Campers who require special diets should note so on their registration. In order to make your final payment for camp, you will need to list any dietary restrictions on each camper's registration.

! Dietary Restrictions ?

Dietary Restrictions

If the camper has no dietary restriction, simply type "NONE" in the box.

If the camper does have dietary restrictions, type them here. Dietary restrictions include:

- Food allergies (i.e. eggs, milk, soy, banana, etc.)
- Diets based on a medical condition (i.e. gluten free, vegetarian, vegan, etc.)
- Diets based on religious principles (i.e. Kosher, Halal, etc.)

MCC has worked with both our food service provider and local businesses to do our best to accommodate our campers that have special dietary needs. In the event that we cannot accommodate a special dietary request, campers with a highly regulated diet will sometimes need to bring their own food to camp with them.

The Michigan Crossroads Council operates "nut free" dining facilities.

MICHIGAN & BSA/MCC CAMPS

POLICIES, RULES & REGULATIONS



STATE OF MICHIGAN REGULATIONS FOR 2023

DHHS Central Registry Clearance Requirement All campers and visitors over the age of 21 are required to comply

The State of Michigan requires all adults (21 and older) that are on camp property to go through a Central Registry Clearance with the Department of Health & Human Services of Michigan (DHHS). Although the rule states that this pertains to “staff”, the state defines “staff” as either a paid employee OR a volunteer who has responsibility for the direct care or supervision of campers or who has unsupervised contact with campers. The State of Michigan requires us to document that EVERY individual aged 21 and older on camp property be cleared by the Central Registry / State of Michigan.

All campers and visitors are required to get a new letter **ANNUALLY!** Previous year’s letters are NOT valid.

Both CAMPERS and VISITORS 21+ years of age who plan to attend OR visit any MCC Summer Camp this summer must:

1. APPLY: Submit a [State of Michigan Request for Central Registry Clearance Form](#) – there is no cost associated with this process. **DO NOT REQUEST TO MAIL YOUR RESULTS TO THE CAMP!!!** Results **must** be mailed or emailed to the individual requesting clearance.

2. OBTAIN AND COPY: Upon approval, the individual seeking clearance will receive a form letter, DHHS 1910, from the State of Michigan showing that they have been cleared. The individual will need to make a **copy** of this letter for **each** camp they plan to attend / visit during the summer season.

3. SUBMIT: For Campers – a copy of each camper’s DHHS Clearance Letter must be submitted to the camp office upon their arrival to camp. For **full-time** campers, this will need to be turned in during the Unit’s check-in process. For **part-time** campers, this can either be turned in during the Unit’s check-in process or can be presented by the individual when they check in to camp.

Campers who cannot provide a DHHS Clearance Letter will not be granted access to the property – no refunds will be given to individuals who cannot access camp due to not having a Clearance Letter.

For Visitors – a copy of each visitor’s DHHS Clearance Letter must be submitted to the camp office upon check-in. Visitors who cannot submit a DHHS Clearance Letter must agree to be always escorted by a cleared individual while on the property OR will not be granted access to the property.

Units will be responsible for providing escorts to Uncleared individuals from their unit – camps will not provide an escort for any visitors.

To ensure that your Unit family & friends who will be visiting you this summer do not get turned away or delayed, please notify your unit families of this State of Michigan rule.

FIND THE DHHS FORM HERE



STATE OF MICHIGAN LAWS/ADMINISTRATIVE RULES

Public Act 116 of 1973 provides for the licensing of children’s camps. Administrative rules adopted by the joint legislative committee on April 17, 1984 require written procedures on the following items be provided to every staff member and leader:

Rule 113 No camper shall be deprived of food or sleep, be placed alone without staff supervision, observation and interaction, or be subjected to ridicule, threat, corporal punishment or excessive physical exercise.

Rule 115 It is mandatory that any staff member or volunteer report to their director any actual or suspected case of child abuse or neglect immediately. The Director shall immediately contact the Camp Director, who if after investigation, finds abuse or neglect, shall by phone report to the Department of Social Services and file a written report within 72 hours. “This is the responsibility of all staff members and volunteer leaders.”

Rule 119 Each staff member and volunteer leader must be alert at all times to each camper’s physical state. Any observed change should be reported to the Camp Director for the appropriate action. This can most easily be done during swim checks (cuts, bruises, etc.) and at meal times for behavioral patterns.

Rule 123 The camp shall hold all prescription and nonprescription drugs and medications in locked storage unless medically contraindicated.

Rule 400.11111 A camp shall ensure that the ratio of adult staff members to campers at any one time is as follows:

1. For campers below the age of 13, during their awake hours there shall be 1 adult staff member for every 10 campers or a fraction thereof beyond the first 10.
2. For campers below the age of 13, during their sleeping hours there shall be 1 adult staff member for every 14 campers or a fraction thereof beyond the first 14.
3. For campers 13 years of age or older, there shall be 1 adult staff member for every 14 campers or a fraction thereof beyond the first 14.
4. For campers with disabilities, during their awake hours there shall be 1 adult staff member for every 3 campers or a fraction thereof beyond the first 3.

5. For campers with disabilities, during their sleeping hours there shall be 1 adult staff member for every 6 campers or a fraction thereof beyond the first 6.
6. The minimum number of staff on duty and in camp is 2 adult staff members

In a camp that has more than 50 campers, the camp director shall not be included in determining the staff member-camper ratio and shall not serve full-time as the health officer or as an aquatics supervisor.

Rule 400.11115 Child and adult protection plan.

1. A camp shall develop and follow a written plan to assure compliance with 1975 PA 238, MCL 722.621, and known as the child protection law, and sections 11 to 11f and 14 of 1939 PA 280, MCL 400.11 to 400.11f and 400.14, and known as the adult protection law.
2. The plan shall cover all of the following areas:
 - a) Reporting responsibilities.
 - b) Confidentiality.
 - c) Separation of an alleged perpetrator from campers until the incident is resolved, until the threat is removed, or as long as necessary to protect the safety and welfare of the campers.

MCL 722.113f Child care organization receiving notice of high-risk special investigation; notification to parent or legal guardian;

1. Except as provided in subsection (5), within 24 hours after a child care organization receives notice that a high-risk special investigation is being conducted by the department, the child care organization shall make a good-faith effort to make oral notification to each parent or legal guardian of 1 or more of the following:
 - a) Children who were under the child care organization’s care at the site and the time the incident being investigated occurred.
 - b) If the individual being investigated is still present at the child care organization at the time of the investigation, children who have or will come into contact with the individual being investigated as long as that individual is present at the child care organization.



NATIONAL CAMP ACCREDITATION PROGRAM

The National Office of the Boy Scouts of America states that the purpose of the National Camp Accreditation Program (NCAP) is to help councils elevate camps to new levels of excellence in delivering Scouting's promise to youth. Councils will engage in a rigorous review of camps and properties, continuous improvement, and correction or elimination of substandard practices.

NCAP achieves this purpose through the following:

- National Camp Standards
- Application and Authorization to Operate Review
- Camp Strategic Analysis
- Continuous Camp Improvement Program
- Annual Camp Assessment Process

Only camps that successfully complete all five aspects of the NCAP are BSA accredited camps.

Our camps are inspected during the first week of operation by a team of trained "Visitation Specialists" to ensure that our camps & programs meet BSA National Standards. The State of Michigan / Department of Human Services, the Health Department, the State of Michigan Licensing & Regulatory Affairs Department, and other departments concerned with the safety and well being of our campers also make routine inspections of our properties and programs.

Per standard AO-802, all Michigan Crossroads Council Camps continue to earn and operate as BSA NCAP Accredited Camps.



NATIONAL CAMP
ACCREDITATION PROGRAM



BSA/MCC CAMP POLICIES

YOUTH PROTECTION REPORTING POLICY

Any suspicion or belief that any child is or has been physically, emotionally or sexually abused, exploited or exposed to any form of violence, threat, pornography or obscene material should be reported to the local authorities AND to the Scout Executive. At summer camp, the Camp Director serves as the designee for the Scout Executive.

State of Michigan policies on youth protection can be found on page 26 of this guide.

The Michigan Department of Health and Human Services hot line number is 855-444-3911. This toll-free number allows you to report abuse or neglect of any child or adult any time day or night.

DRUGS & ALCOHOL

The Michigan Crossroads Council and the Boy Scouts of America are committed to providing a safe, healthy, and productive camp and camping experience. Accordingly, the possession or use of, or being under the influence of, illegal drugs (as classified under federal, state or local laws), including marijuana, and / or the possession of drug paraphernalia, will not be tolerated on any properties (including camps) of the Michigan Crossroads Council or the Boy Scouts of America.

Possession, consumption, or being under the influence of alcohol, including beer, will not be tolerated on the properties of the Michigan Crossroads Council or the Boy Scouts of America.

Violation of this policy will result in immediate removal from camp (with no refund) and may also result in legal prosecution.

While the proper use of prescribed medication by a patient under the care of a physician is permitted, such prescription medications must be dispensed by the Camp Health Director or the designated Unit Leader in your site in accordance with the rules of the Boy Scouts of America.

Michigan Crossroads Council Camps are "Drug & Alcohol Free Zones."

FOR PURPOSES OF THIS POLICY, MARIJUANA IS AN ILLEGAL DRUG AND IS NOT A PRESCRIBED MEDICATION.

ILLEGAL, IMMORAL, AND/OR UNACCEPTABLE ACTS

As a character building organization caring for other people's children in camp, illegal, immoral or other activities generally considered unacceptable by society have no place in the Boy Scouts of America. This includes all forms of hazing and unit initiations.

YOUTH AND/OR ADULT VIOLENT BEHAVIOR

The directors and staff at our camps are coached in preventative measures when it comes to youth and/or adult violent behavior. We are not trained, nor do we have the ability, to handle situations relating to violent behavior. If these types of situations should arise at camp, we will immediately contact local authorities for professional assistance. The youth and/or adult will be sent home to seek professional guidance - no refund. Please keep us apprised of any discipline/behavior problems you may experience during the week. The Michigan Crossroads Council maintains a zero-tolerance policy for violent behavior.

LIVING QUARTERS

The Michigan Crossroads Council and the Boy Scouts of America reserve the right to enter quarters (not limited to but including tents) during reasonable hours, when necessary, in order to provide for efficient service, repairs, improvements, maintenance, fire safety inspections, or enforcement of Michigan Crossroads Council and Boy Scouts of America regulations and policies.

SUMMER CAMP CAMPER DRESS CODE

The Michigan Crossroads Council encourages our campers to dress comfortably while they are at camp. Campers should use their best judgement to dress appropriately and not wear anything that would make other campers feel uncomfortable. When packing for camp, the following dress code items should be adhered to:

- **Clothing** should not include profanity or images that do not support the Scout Oath and Law
- Proper **undergarments** should be worn
- **Pants and shorts** must
 - Completely cover undergarments
 - Not allow for exposure of the buttocks
 - Stay up without the use of hands
- **All shirts** must
 - Have wide straps or cover the shoulders - no "spaghetti straps"
 - Not be see-through or expose the side of the body
 - Be worn at all times outside of the aquatics area or shower house
- **Closed-toed shoes** must be worn at all times except while in the aquatics area, shower house, or as deemed safe by the Camp Director. At no time should a camper be barefoot unless in the designated Aquatics areas, the shower, or in their tent.
- **Swimwear** must be modest
 - For males, tight fitting swim briefs or swim bottoms short enough to allow for exposure are not allowed - no speedos
 - For females, bikinis are not allowed, modest tankinis or one-piece swimsuits are appropriate



BSA/MCC CAMP POLICIES

PERSONAL EQUIPMENT, FIREARMS, FIREWORKS, AND AMMUNITION

Michigan Crossroads Council policy DOES NOT allow for any of the following personal items / safety equipment to be brought onto camp property:

Firearms*:	Rifles, shotguns, pistols (including off-duty law enforcement), bows, crossbows, etc.
Shooting Sports*:	Wrist rockets, slingshots, tomahawks, throwing knives, etc.
Ammunition*:	Bullets, slugs, shot-shells, BBs, arrows, etc. (Ammunition is never allowed outside of the range area in any form)
Fireworks*:	Poppers, firecrackers, fountains, mortars, etc.
Climbing:	Harnesses, helmets, gloves, carabiners, belay devices, rope, etc.
Aquatics:	Lifejackets, personal watercraft + paddles & oars, lifesaving equipment, etc.
Skilled Trades:	Welding jacket, welding gloves, welding helmets, hand tools, etc.

*Violations will result in immediate removal from camp - no refund. The MCC maintains a “zero-tolerance” policy on firearms, shooting sports, ammunition, and fireworks violations.

All of our MCC Camps provide adequate equipment to serve your unit’s shooting sports, climbing, and other program needs. All personal equipment should be left at home and not brought with you to camp.

Campers that have any of the above listed items (including service pistols) will be given the opportunity to turn them in to the Camp Office upon Sunday check-in. There, they will be stored under lock and key until the end of the week. You **MAY NOT** lock any personal equipment in your vehicle (including service pistols). Personal equipment will then be returned to you upon your departure from camp. Personal equipment will **NOT** be allowed to be used on camp property. Failure to turn in personal equipment will result in your immediate removal from camp - no refund!

TRANSPORTATION

The Michigan Crossroads Council is not able to transport individuals to “off the property” activities (except for pre-approved and licensed “Trek Programs” as defined by NCAP and the State of Michigan) or appointments, including non-emergency medical situations. The unit is responsible for all “off property transportation” and is to make sure that those providing that transportation are doing it in accordance with all rules and regulations established by the National Council of Boy Scouts of America and the State of Michigan. Units must make sure that the vehicles being used to transport Scouts are in excellent working order, the driver is currently licensed, and all appropriate insurances are in effect.

Camp vehicles are NOT available for the transport of Scouts or Leaders. If a camper needs gear transported during the week, prior arrangements must be made with the Camp Office.

All riders are to use seat belts at all times and are not to distract drivers at any time. All emergency situations are dealt with as is appropriate.





FINAL REMINDERS

- All persons who wish to attend Michigan Crossroads Council camps must be registered with the Boy Scouts of America.
- The person in charge of your unit must be currently registered as a Scouter who has been a proved by the unit's Chartering Organization and be at least 21 years old.
- Units must have 2 deep leadership at all times.
- All unit reservations are made to best accommodate our customers and the space available in each campsite. Depending on the Unit reservations for your week at camp, your campsite may be home to more than one unit. Sharing a campsite can provide your Scouts with an excellent opportunity to make new friends and share in the many duties and activities available at camp during your week at camp. **Each MCC Camp reserves the right to make final campsite assignments or re-assignments.**
- **No pets** are allowed in any area of camp beyond the parking lot - Please make sure your visitors are aware of this policy. This rule does not pertain to registered service animals with accompanying paperwork. **At our MCC camps, a service animal is a dog that is trained to do work for, and to assist, an individual with a disability. Emotional support and other therapy animals are not considered service animals under ADA Title II and Title III.**
- Closed-toed footwear must be worn in camp at all times except while in the designated aquatic areas, shower, or bed. This includes traveling to or from the Aquatics area or a shower house.
- Anyone arriving at or leaving camp must sign in or out at the Camp Office.
- No flames or open fires are permitted in tents at any time.
- It is a violation of law to tamper with smoke detectors in camp buildings and structures.
- The Scout uniform is the proper dress for dinner & evening flag. It is strongly encouraged at all other times.
- Scoutmasters are responsible for discipline of the Scouts in their units.
- Scouts are not allowed in restricted areas without permission of the staff member on duty. Restricted areas include the Aquatics, COPE & Climbing, and Shooting Sports program areas - other areas as indicated by each camp.
- Flammable liquid stoves and lanterns must be used and filled only by adult leaders. Liquid fuels must be stored in accordance with each camp's Chemical Fuel Policy.
- Other rules deemed necessary by each individual Camp Director.

YOUR UNIT PROGRAM AT CAMP



PLANNING FOR CAMP

The program of each camp is based on the needs, desires and interests of units and individuals as expressed in the Unit Program Schedule. Each unit will have its own program highlights prepared prior to arrival at camp. When you and your Scouts arrive at camp, you'll find a staff that is ready, willing, and able to assist you with your week's program. The staff is there, not to lead your unit - that's your privilege as a Scout leader - but to provide assistance in the form of counseling merit badges, providing backup service, and to give the Scouts a role model.

Time and again, research has shown that Scouts remain in the Scouting program when their Units take the extra time to plan a strong outdoor program. We know from experience that Units who plan their summer experience before they arrive are the ones that leave camp the most satisfied.

Your unit should plan to take full advantage of your week at camp. Patrol structure should be used to help the Scouts get used to democratic leadership. In order to ensure that your Scouts have the opportunity to take and complete the merit badges of their choice, you'll need to coordinate with them and guide them **before** they get to camp.

While at camp, don't forget that you have a voice in how camp is being run. All of our Michigan Crossroads Council camps offer Leaders Roundtables where your comments will be greatly appreciated. Don't wait until Saturday and your evaluation to tell us your needs. Ask during the week, and you'll be pleased when the staff is eager to help you.

Please make the information in this guide available to all Scouts and Leaders attending camp - as well as any parents whose child will be in attendance. By allowing everyone involved to have the same information, communication and understanding between all parties becomes much easier! **Be Prepared!**



DEVELOPING YOUR UNIT'S PROGRAM

Planning your program should start now. It is not necessary to plan everything down to the minute. A brief outline is what you need at this time:

- a. Become familiar with this Leader's Guide AND the Program Specific Guide for your Camp
- b. Discuss all program possibilities with your Patrol Leader's Council.
- c. Know the needs and wishes of the Scouts in your unit. Have your patrol leaders make a list of the needs of each Scout in their patrols and the activities they would like to do as a patrol or as a unit. They should report back to the Patrol Leaders' Council.
- d. At the next Patrol Leaders' Council meeting, develop your program based on your needs and desires.
- e. Remember, your unit program must be flexible for you to share the facilities with other units in camp.

The camp program is the combination of all the factors of living in the camp community. Since each unit's program will be different, the needs and interests are different. There are four general patterns within the unit's program that should be in evidence. They are:

1. Activities in which all members of the unit take part.
2. Activities that are best carried out on a patrol basis.
3. Informal activities more suitable for a few Scouts to do together.
4. Special interests a Scout might follow on their own.

There will be many activities in camp for which adult leaders and unit leadership will accept sole responsibility. They may seek information or help from the staff or a commissioner, but it is important that each unit establish its own identity and gain experience in the building and administration of its own program. It isn't Scout camping unless the patrol is the functioning group in the administration of the unit program in camp. The balanced program - the total living experience in camp - must revolve around the Scout and their personal interests with their friends, in their patrol, in their unit, and in their camp community.

It is the responsibility of adult leaders, unit leaders, and the Patrol Leaders' Council to establish the program and schedule for the unit. Within this program and schedule, adequate time for the four general patterns listed above should be allowed. The unit is a source of authority and the framework within which the complete program is planned as far as the Scout is concerned.



ADVANCEMENT

ADVANCEMENT IN CAMP

Summer camp holds many opportunities for advancement, particularly in areas related to the outdoors. The camp staff includes many experts who will assist Scouts in advancement. Scout advancement requirements and procedures, of course, must be followed at camp as they would be in any other setting.

All advancement in Scouting occurs in four parts. This does not change at summer camp. These parts are:

- 1. The Scout learns** in meetings, on hikes, while camping, and on their own.
- 2. The Scout is evaluated.** The unit leader's council may name patrol leaders, qualified youth leaders, unit instructors, and/or unit leaders of the unit committee to test Scouts on advancement.
- 3. The Scout is reviewed.** Boards of review for all progress awards are conducted by at least three members of the unit committee. The rank of Eagle requires a special review by at least three members of the unit committee and a member of the district advancement committee. This is not held in camp.

Procedure at camp:

- The progress award review is set up by the Scout Leader and conducted as outlined under #3.
 - The review is held by the unit committee and the council advancement report is properly filled out. This form is then sent to the Council Service Center.
 - The Camp Director or his designee will issue rank cards to the Scoutmaster upon request.
- 4. The Scout gets their badge.** Merit Badges and Rank awards will not be available in the Trading Post but may be purchased at the Council Service Center. An advancement report will be needed when purchasing the awards and badges.

ADVANCEMENT PLANNING

To have a successful advancement program at camp, your Scouts should start planning before camp. Each Scout, with a leader's assistance, should decide which merit badges and/or rank requirements they will work on at camp. Remember, it's usually better to begin two badges and complete them than to start five badges and finish none of them.

We urge that you work with each Scout as much as possible in the pre-camp preparations. Leaders who will be teaching parts of merit badges should also prepare themselves and any materials they may need. Some Star and Life service work is available at camp; contact the Camp Director, Ranger, or Quartermaster. The Scoutmaster must approve this work in advance.



ADVANCEMENT

TRACKING ADVANCEMENT AT SUMMER CAMP

All Michigan Crossroads Council Camps will be utilizing the online registration system for registering, tracking progress during camp, and reporting completions and partials to units after their week of camp.

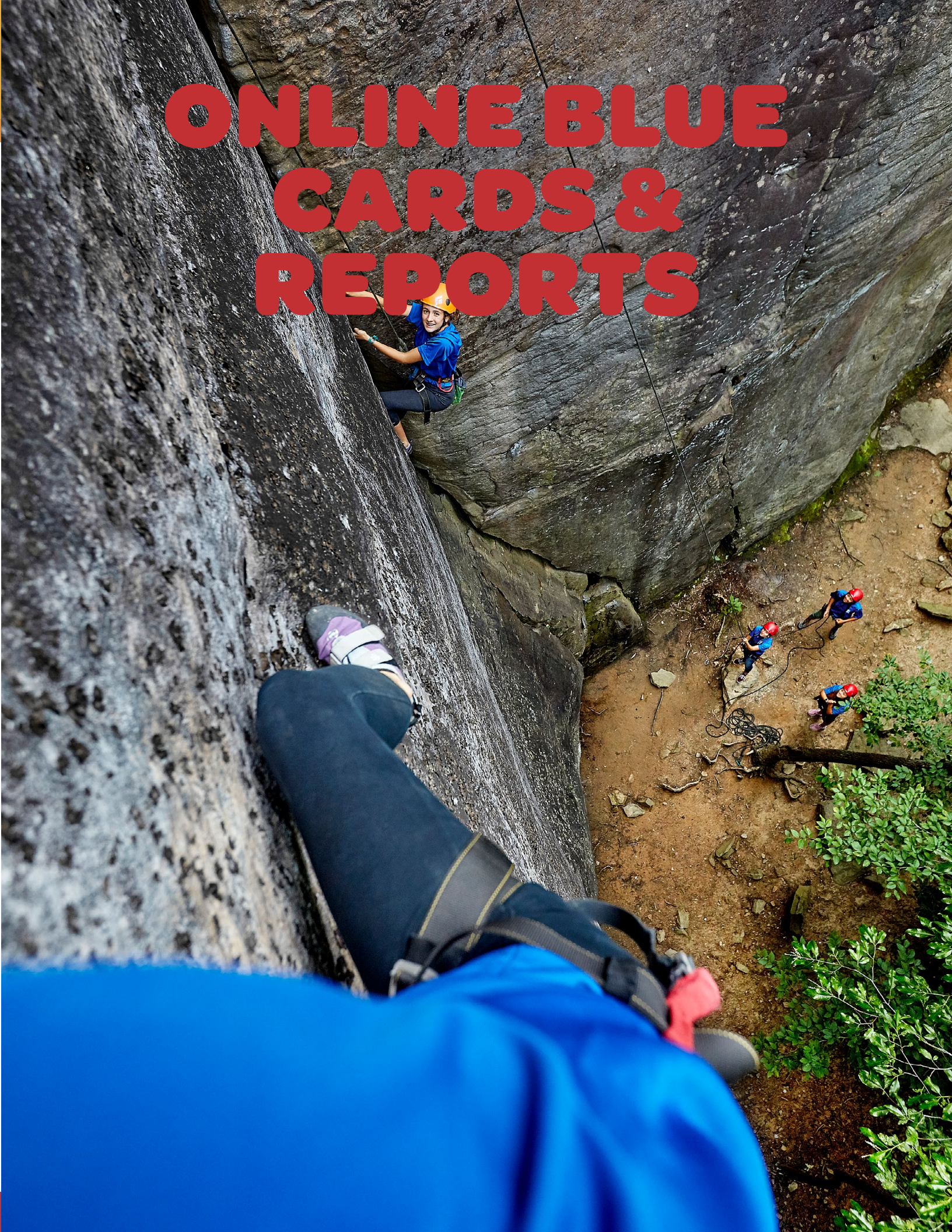
The camp administration team will work diligently to ensure that merit badge tracking data is updated each evening by 11pm. Please understand that power outages, server crashes, and unscheduled website maintenance may prevent this from occurring.

If you have questions regarding your Scouts progress for the week that you cannot obtain from the online tracking sheets, please speak with the Merit Badge Counselor or the Camp Program Director.

Merit Badge sign-ups and completion:

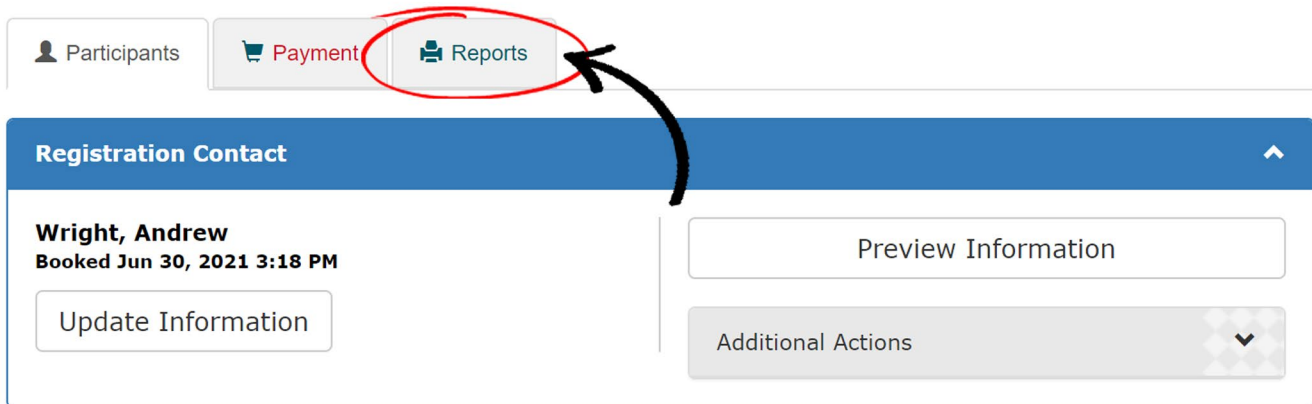
- The Scout or the Unit will sign-up for desired merit badge(s) in the online registration system before arriving at camp
- The Unit should bring two printouts of the units merit badge schedule with each scout on it when they arrive at camp on check-in day: one for the Scout to have, and one for the Unit to utilize
- The Unit Leader in charge will be given a list of all Scouts and their accompanying merit badges during check-in; they will need to sign this list as "approved", taking place of the "Unit Leader Authorization" section of the blue card
- The camp retains the aforementioned list as the leader approval for each scout to participate in those listed merit badges
- During the week each Scout is checked as present or absent each day
- Each requirement is listed on the class roster and is checked-off daily if completed
- At the end of the week the Scout is listed as complete or partial (with all requirements listed needing to complete)
- The unit is given a final report upon leaving camp with all information on each scouts completed badges or partial requirements needed - **this report is used instead of the use of blue cards**
- The unit will have access to go back to the registration system and print blue cards for each scout after they return from camp. (see "Printing Blue Cards" on page 43)
- It is important that the unit prints these cards for each scout immediately after camp to ensure that the Scout has all records for rank advancement and will be ready to contact a counselor to complete and sign-off on remaining requirements
- The blue card will print all of the scout's info and the requirements checked off - the system will not print a partial blue card
- If needed the unit has the ability to print reports up to seven years after camp
- Also note that our registration system already provides a **Scoutbook** and **Troopmaster** export feature

ONLINE BLUE CARDS & REPORTS



PRINTING REPORTS

The Michigan Crossroads Council is pleased to be able to offer our Scouts BSA Resident Summer Camp Unit Leaders with a full array of available reports, both before, during, and after your summer camp experience at your MCC Scouts BSA Resident Camp this summer. Please be reminded of the following reports available through your Scouts BSA Resident Summer Camp Reservation via the MCC website. After logging into your Scouts BSA Resident Summer Camp reservation, click on the “Reports” tab at the top of the page:



You will then see the following reports listing available to you:

- Unit Roster
- Payment Allocations
- Class Attendee Schedule
- Class Attendee Summary
- Class Period Summary
- Scoutmaster QR Codes
- Blue Cards – Official BSA Card Stock
- Instructions for Printing Blue Cards
- Blue Cards – Front Side
- Blue Cards – Back Side
- Badges – Incomplete
- Unit Merit Badge Requirement Status
- **Scoutbook** and **Troopmaster** Exports

Please review these reports and be sure to take advantage of this awesome resource to enhance your summer camp experience!



PRINTING BLUE CARDS

The Michigan Crossroads Council utilizes the built in electronic blue card reports in the Blackpug registration system. What does this mean for your Unit?


- Your camp will not accept a physical blue card - all blue cards will be processed through your Unit's online registration
- Your Unit WILL NOT need to fill out blue cards prior to or after arriving to camp
- Your Unit WILL NOT need to turn in a physical blue card at camp
- Your Unit WILL NOT receive blue cards at the end of the week
- Your Unit WILL be able to print blue cards off of their registration up to 7 years after the event

For more details on this process, please refer to the "printing blue cards" section below.

PRINTING BLUE CARDS

Blue cards will be available for your Unit to print immediately upon your return home. Blue cards print on a full 8.5" x 11" piece of paper. It is recommended that your unit prints its blue cards on blue card stock.

To print blue cards for your unit, follow the steps below:

1. Go to the registration website for your selected camp and click "lookup registration" at the top of the page:
Camp Rotary - <https://scoutingevent.com/272-crsbsarc2023>
Cole Canoe Base - <https://scoutingevent.com/272-ccbsbsarc2023>
D-bar-A Scout Ranch - <https://scoutingevent.com/272-dasrsbsarc2023>
Gerber Scout Reservation - <https://scoutingevent.com/272-gsrsbsarc2023>
2. Log in to your event using your email address and reservation number
3. Click on  at the top of your registration page
4. For merit badge completion data, click Unit Advancement Detail
5. To print blue cards, click Blue Cards - Plain Paper

Your camp will NOT print blue cards for your unit!

PARTIALS AT CAMP

For Scouts that receive a "partial" in a merit badge class, a blue card will not be printed. Scouts that receive a partial should follow the steps listed under "Printing Blue Cards" and then select **Badges - Incomplete** to print off a partial completion report, which will include:

- Date of requirement completion
- List of requirements yet to be completed
- Merit Badge revision date

This slip can then be used at another camp or with another merit badge counselor to complete the badge.


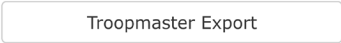

Scouts can continue working from the same merit badge revision date that they started and have until their 18th birthday to complete a merit badge.

Scouts or units should NOT contact Summer Camp Counselors or staff after summer camp concludes. Merit Badge partials should be completed with a unit merit badge counselor, or at a MCC Merit Badge event. Check michiganscouting.org/events for upcoming programs. Questions related to merit badge records should be directed to the Camp Director.


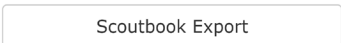

SCOUTBOOK AND TROOPMASTER EXPORTS

The Blackpug registration system is set up to easily export and upload your Unit's summer camp advancement records into Scoutbook and Troopmaster. Please refer to the appropriate section below to assist you in the export process.

Scoutbook Export

1. Go to the registration website for your selected camp and click "lookup registration" at the top of the page – refer to page 43 for the correct registration link
2. Log into your event using your email address and reservation number
3. Click on  Reports at the top of your registration page
4. Scroll to the bottom of the page and click on 
 - a. Follow the instructions listed under the "Scoutbook Export" button to ensure proper download
 - b. Follow the instructions at [this link](#) to import into the Scoutbook system
5. Click on  Preview Report to download onto your computer

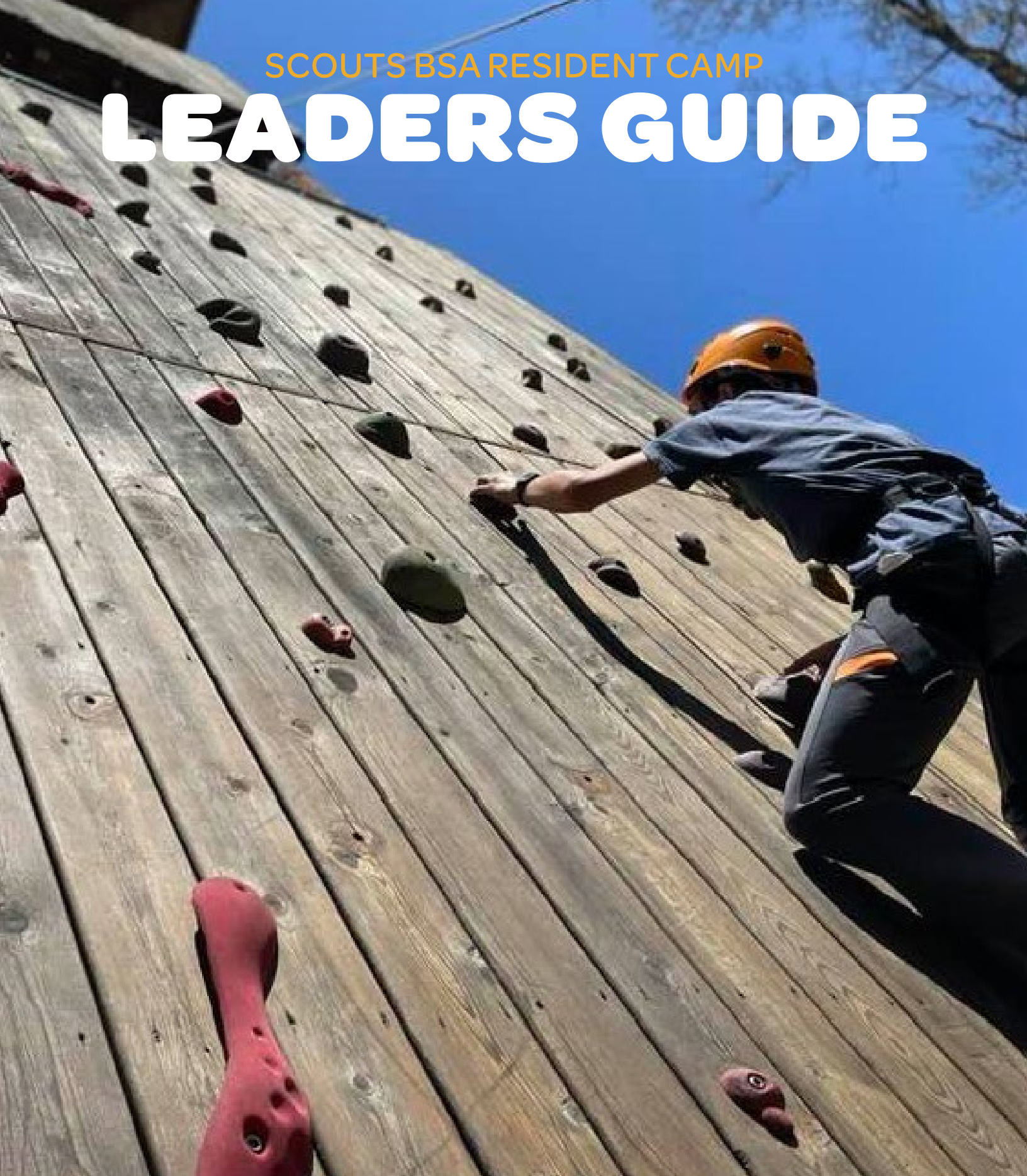
Troopmaster Export

1. Go to the registration website for your selected camp and click "lookup registration" at the top of the page – refer to page 43 for the correct registration link
2. Log into your event using your email address and reservation number
3. Click on  Reports at the top of your registration page
4. Scroll to the bottom of the page and click on 
5. Click on  Preview Report to download onto your computer



SCOUTS BSA RESIDENT CAMP

LEADERS GUIDE



GERBER SCOUT RESERVATION



HISTORY OF GERBER SCOUT RESERVATION

The first permanent Boy Scout summer camp for Muskegon area Scouts began operation in 1921 and was located on the Big Blue Lake property owned by the Muskegon Children's Home. This camp was named Camp Merritt after the first Scout Executive, Eagle Scout Merritt Lamb, and operated until 1950 in the area now occupied by Pioneer Trails Camp.

In 1949, the Timber Trails Council established a committee to study the need for a larger site for Boy Scout summer camp operations. In 1950, Council President Earle L. Johnson announced the acquisition of 80 acres on Britton Lake in Blue Lake Township for \$8,000. Although the Council lacked the funds to make the purchase, Mr. Johnson, as Vice President for Gerber Products in Fremont, personally arranged for financing until the funds could be raised. Daniel Gerber, President of the famous baby food company and a strong supporter of the Boy Scouts of America, donated 275 shares of his company stock that covered the purchase price and an additional \$1,500 for future improvements.

Under the name of Camp Britton, the new Boy Scout camp opened on Sunday, July 2, 1950 and served 241 Scouts during the three one-week sessions. On June 3, 1951, a permanent dining hall, with a capacity of 250 Scouts, was dedicated as the Evans Lodge and has been in continuous service since that date. During the same time frame, the house next to the shop and Tryon Lodge were constructed. This was followed by Deyman Lodge in 1957. Deyman Lodge currently serves as the reservation office. In 1964, a significant council capital improvement campaign provided the funding to enlarge the Evans Dining Hall to include a heated office and trading post. Additional construction included the Earle Johnson Lodge, the Order of the Arrow building (the current Chaffee Bunkhouse), and the Wakefield Lodge which serves as the ranger's residence.

Gerber Scout Camp operated mostly unchanged until June of 1997 when the new 500 person Merrill Dining Hall was dedicated. This facility was used until it collapsed under snow load on December 24, 2008. As a result, dining for the summer of 2009 was held under a temporary circus tent while the new Centennial Dining Hall was constructed. Centennial Dining Hall was dedicated in 2010 celebrating the 100th anniversary of the Boy Scouts of America and has a capacity of 700 Scouts. Other changes occurred as well. The archery and rifle ranges were relocated, four staff cabins and a staff shower house were constructed, and the Climbing Tower and COPE course were built.

The Betty Ford Cub Scout Adventureland program began in 1998. Evans Dining Hall serves their needs along with the Brown Family Whistle Stop Pavilion. The previous family camp area was converted into the Steelcase Tent Village and provides housing for the resident camp. Program areas have been developed and include Fort Akela, Babe the Blue Ox, Crockett's Challenge, the Covered Wagons, the Lost Ship, and the Tree Houses. Pirate's Cove provides a swimming area and the Huck Finn rafts accommodate fishing on Little Britton Lake.

In 2010, the DeVos Family Venturing Base was opened consisting of a central dining pavilion and three (3) year-round cabins. The Venturing Base accommodates year round programs, unit camping, and has hosted many NYLT programs.

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Information provided by MCC and that is common to all camps is located at the beginning of the leader's guidebook. This includes YPT, NCAP, fees, registration, blue cards, BSA policies, etc. Please be sure to read that section in its entirety before coming to camp

Welcome to



GERBER
SCOUT RESERVATION

DEAR SCOUT LEADERS

Welcome to Gerber Scout Reservation. We are excited to host our guests for an adventure filled scouting experience!

Yours in Scouting,

Marie Becvar, Program Specialist
Gerber Scout Reservation

marie.becvar@scouting.org

Gerber Scout Reservation

1733 Owasippe Rd, Twin Lake, MI 49457

Camp Office: 231.894.4928

BSA MISSION STATEMENT

It is the mission of the Boy Scouts of America to prepare young people to make ethical choices over their lifetimes by instilling in them the values of the Scout Oath and Law

SCOUT OATH

On my honor I will do my best, To do my duty to God and my country, and To obey the Scout Law. To help other people at all time, To keep myself physically strong, mentally awake, and morally straight.

SCOUT LAW

A Scout is:
Trustworthy, Obedient, Loyal,
Cheerful, Helpful, Thrifty,
Friendly, Brave, Courteous,
Clean, Kind & Reverent

It is the policy of the Michigan Crossroads Council to ensure a camping experience without discrimination or harassment on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, age, disability, marital status, citizenship, national origin, genetic information, or any other characteristic protected by law. The Michigan Crossroads Council prohibits any such discrimination or harassment.

PROGRAM AREAS

AQUATICS

The waterfront on Britton Lake is a great place to spend all or part of your day. The marina and beach offer a selection of merit badges, as well as special activities and adult training opportunities. *All participants, youth and adult, at the aquatics area must pass the BSA swim test and have the appropriately labeled Buddy Tag. All participants are expected to follow all aquatics specific rules and the directions of the lifeguards.

SHOOTING SPORTS

If you are interested in a safe and excellent shooting sports experience this is the place to be. Our experienced shooting sports staff will provide quality instruction and practice for Scouts of all levels. Participants will learn and practice gun safety while engaging in what may become a recreational hobby to last them a lifetime.

ENVIRONMENTAL RESOURCE CENTER

Welcome to the ERC and the study of nature! The staff in this area are excited to explore with you all of the wonderful things that can be found in our world, from the tiniest insects, the cold blooded creatures that live in and near the streams and lakes, and the warm blooded creatures that inhabit our ecosystems. You'll have the opportunity to explore and observe nature at it's finest and learn how to care for the world we live in. And, oh yes, you can even learn about and experience the sky and all of it's beauty as well.

HIGH ADVENTURE

Wearing a helmet all day is the only way to go! In this fast-paced program area you can climb in the morning and go mountain biking all afternoon. Please bring your bike and helmet for the mountain biking/cycling class.

HANDICRAFT

This might be the busiest program area in camp. The handicraft staff offer a wide variety of opportunities for Scouts to show off their creative side. Come learn a new hobby, explore a new interest area, or spend time perfecting craft skills you already have.

INDUSTRIAL ARTS

If you are looking for some specialty skills, head over to the Industrial Arts program area. Specially trained staff members are ready to share their knowledge and give you the experiences you are looking for. Learn and practice new skills while you find out more about careers in these exciting professions.

FIRST YEAR CAMPER PROGRAM

Mornings are reserved for starting Scouts on the path to Eagle. Activities will center around the requirements for Tenderfoot,

2nd Class, and 1st Class. In the afternoon, the focus changes to working on Eagle required merit badges. You don't need to be a first year camper for the afternoon classes, just on your own personal Eagle Quest!

SCOUT SKILLS

This program area focuses on skills that scouts can use for the rest of their lives. Scouts that participate in this area will learn fire safety skills, as well as, survival, and emergency preparation. This area is also the host of first aid merit badge.

PIONEERING

The pioneering program area is the place for your experienced scouts to learn skills while at camp. The area is a high activity and physically challenging spot for older scouts. Please be mindful of the grit and endurance of your scouts before signing them up for the pioneering area.

OPEN PROGRAM 7-9PM

Open program will include the "Big 3" of Range Sports, Aquatics, and Climbing plus DROP-IN program areas. Handicraft and Tryon areas will host drop-in independent study for scouting wishing to earn more than their scheduled merit badges. Our staff will support the scouts in the areas, but individual Scouts handle completion. Merit badge books will be available in the Trading Post.

HONOR PATROL

Patrols will have the opportunity to earn a patrol flag ribbon for service. Patrols will choose from a menu of options depending on their skills and time available.

ADULT TRAINING

We offer IOLS at Eaglequest.

Safe swim defense, Paddle on safely, and Aquatics supervision at the Swim Beach.

Climb on safely is coordinated through our COPE and Climbing team.

RSO and rangemaster is also coordinated through our Shooting sports director.

ORDER OF THE ARROW

At Gerber Scout Reservation, we are pleased to host our OA in their summer Call-Out Ceremony and Ordeal. Every unit at camp is encouraged to take part on Thursday evening in a ceremony honoring OA heritage. The scouts chosen to take part in the Ordeal will do so on Friday ending before the Fabulous Friday Chicken Dinner. Parents and families are welcome to watch the ceremonies.

MERIT BADGE SCHEDULE

MONDAY - THURSDAY

9:00 - 10:20AM	10:40 - 12:00PM	2:00 - 3:20PM	3:40 - 5:00PM
Range Sports			
Rifle	Rifle	Rifle	Rifle
Shotgun	Shotgun	Shotgun	Shotgun
Archery	Archery	Archery	Archery
Aquatics			
Mile Swim	Swimming*	Swimming*	Learn to Swim
Canoeing	Kayaking	Canoeing	Kayaking
SUP	Small Boat Sailing	SUP	Small Boat Sailing
BSA Life Guard		Lifesaving	
Eagle Quest			
First Year Camper Program		Cooking*	Cooking*
		Exploration	Exploration
Ecology			
Environmental Science*	Sustainability	Environmental Science*	Sustainability
Fishing	Fishing	Fly Fishing	Fly fishing
Soil and Water Con	Soil and Water Con	Fish & Wildlife Mgt.	Astronomy
Industrial Arts			
Welding		Welding	
Metal Working	Metal Working	Metal Working	Metal Working
Handicraft			
Scouting Heritage	Scouting Heritage	American Heritage	American Heritage
Game Design	Game Design	Photography	Photography
Sculpture	Sculpture	Art	Art
High Adventure			
Climbing	Climbing	Advanced Climbing	
Cycling*		Cycling*	
Pioneering Area			
Camping*	Pioneering	Camping*	
Search and Rescue	Search and Rescue	Signs Signals and Codes	Signs Signals and Codes
Scout Skills			
First Aid*	First Aid*	First Aid*	First Aid*
Wilderness Survival	Wilderness Survival	E Prep*	E Prep*
Fire Safety	Fire Safety	Fire Safety	Fire Safety
Handicraft (Tryon)			
Basketry	Basketry	Leatherwork	Basketry
Public Speaking	Public Speaking	Communication*	Communication*
Leatherwork	Leatherwork	Woodcarving	Woodcarving

***Eagle Scout Requirement**

PREREQUISITES

AQUATICS

Canoeing

*pre-req: 2
*be a swimmer (buddy tag)

Kayaking

*pre-req: 2
*be a swimmer (buddy tag)

Lifesaving

*suggested for older Scouts: 13+ and at least First Class
*pre-req: 2a

Small Boat Sailing

*pre-req: 2
*be a swimmer (buddy tag)

Swimming

*pre-req: 2
*be a swimmer (buddy tag)

Adult Instruction

*be a swimmer (buddy tag)

Learn to Swim

*designed for Scouts who have not taken/passed the swim test

Mile Swim

*be a swimmer (buddy tag) - should be a strong swimmer and attend daily

Stand Up Paddleboard

*be a swimmer (buddy tag)

BSA life guard

*pre-req: earned lifesaving merit badge, 16+, CPR pro

SHOOTING SPORTS

Rifle

*read merit badge book before coming to class

Shotgun

*read merit badge book before coming to class

Archery

*read merit badge book before coming to class

EAGLE QUEST

First Year Camper Program

*focus on Tenderfoot, 2nd Class, and 1st Class requirements

Cooking

*merit badge will not be completed at camp
*pre-reqs: 4, 5, 6

Exploration

*no pre-reqs

ENVIRONMENTAL RESOURCE CENTER

Astronomy

*pre-reqs: 4c, 5b
*6b & 8 are weather dependent

Environmental Science

*no pre-reqs

Sustainability

*pre-req: 2a, 4, 5

Fishing

*pre-req: 7
*bring personal fishing gear

Fly Fishing

*pre-req: 8
*bring personal fishing gear

Fish and Wild Life Management

*pre-req: 5

Soil and Water Conservation

*no pre-reqs

HANDICRAFT

Art

*no pre-reqs

Basketry

*no pre-reqs

Communications

*pre-reqs: 5, 7, 8

Game Design

*no pre-reqs

Leatherwork

*no pre-reqs

Photography

*pre-req: complete the requirements for your Cyber Chip
*bring a camera or phone with a camera

Sculpture

*no pre-reqs

Woodcarving

*pre-req: Totin' Chip

Scouting Heritage

*pre-req: 6

American Heritage

*no pre-reqs

Public Speaking

*no pre-reqs

PREREQUISITES



INDUSTRIAL ARTS
<p>Metalwork *close-toed shoes required, long pants recommended *designed for Scouts 13 and older</p>
<p>Welding *close-toed shoes required, long pants recommended *designed for Scouts 13 and older</p>
HIGH ADVENTURE
<p>Climbing *close-toed shoes required</p>
<p>Cycling - Mountain Biking *close-toed shoes required *scouts are encouraged to bring their own bikes and helmets. Camp has bikes to loan with prior arrangements. *pre-reqs: 7 Option B Part D will need to be completed after Camp.</p>
SCOUT SKILLS
<p>Emergency Preparedness *pre-reqs: 1, 2c (after camp), 6c, 7b, 8b *suggested rank: 1st class or above</p>
<p>First Aid *pre-reqs: 1, 5a, b</p>
<p>Wilderness Survival *pre-req: 5 *suggested rank: 1st class or above</p>
<p>Fire Safety *pre-reqs: 6a, 12</p>
<p>Pioneering *no pre-reqs</p>
<p>Signs Signals Codes *no pre-reqs</p>
<p>Camping *pre-req: 4b, 5e, 8d, 9a, 9b *suggested rank: 1st class or above</p>
<p>Search and Rescue *no pre-reqs</p>

HEALTH & SAFETY

HEALTH LODGE/HEALTH SERVICES

The Health Lodge will be staffed full time during summer camp by an appropriately certified adult (per NCAP standards). This individual will provide medical care within the scope of their certification only.

Any injury or illness that requires additional skill will be referred to a local urgent care center or emergency room. Both Mercy Health Care in Muskegon and Spectrum Health in Fremont may be used for this type of care. When possible, the camper will be transported by the camp commissioner staff and accompanied by an adult leader. In some cases, the unit leader may be asked to transport and should have another adult accompany them.

Campers who receive treatment off-site should report to the Health Officer upon returning to camp and should provide copies of diagnosis and treatment instruction to the Health Officer.

*All injuries, accidents, and illnesses should be reported to the Health Officer and/ or Camp Director immediately.

MEDICATION

The State of Michigan has strict guidelines regarding the dispensing of medication which MUST be followed without exception.

- All medications, prescription and OTC, must be kept locked at all times.
- Medications requiring refrigeration will be kept in the health lodge.
- All medications, prescription and OTC, must be listed on the health form.
- All prescription medication must be in the original container and given as noted on the label, exceptions must be accompanied by a doctor's note.
- All OTC medication must be in the original container and dispensed per the parent's instruction on the health form.

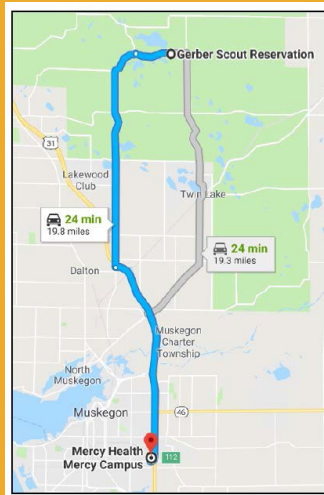
*Medication boxes with locks will be available to all units upon request. Medication logs may be downloaded or will be available at check-in and should be used for all participants, youth and adult. Please turn in medication logs at check-out (they will be kept with your health forms),

MEDICAL EMERGENCIES

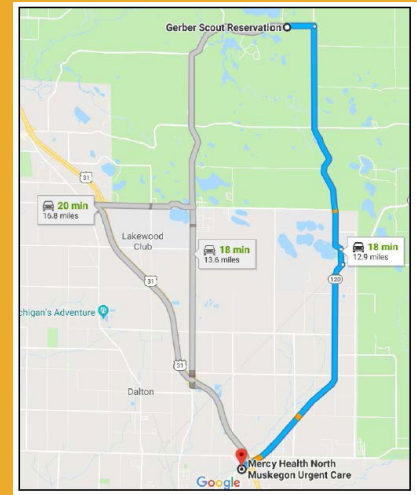
ALL ACCIDENTS AND ILLNESSES SHOULD BE REPORTED TO THE HEALTH OFFICER AND/OR CAMP DIRECTOR IMMEDIATELY.

- Injuries and illnesses requiring attention beyond the training of the Health Officer will be referred to the local urgent care center or hospital emergency room.
- Transportation for non-life threatening situations will be provided by camp commissioner staff whenever possible. In some cases, the unit leadership may be asked to provide transportation. Two-deep leadership is required in all situations. A parent may transport their own child if they prefer.
- For more serious and/or life threatening situations, Gerber Scout Reservation has an agreement with local emergency response teams.

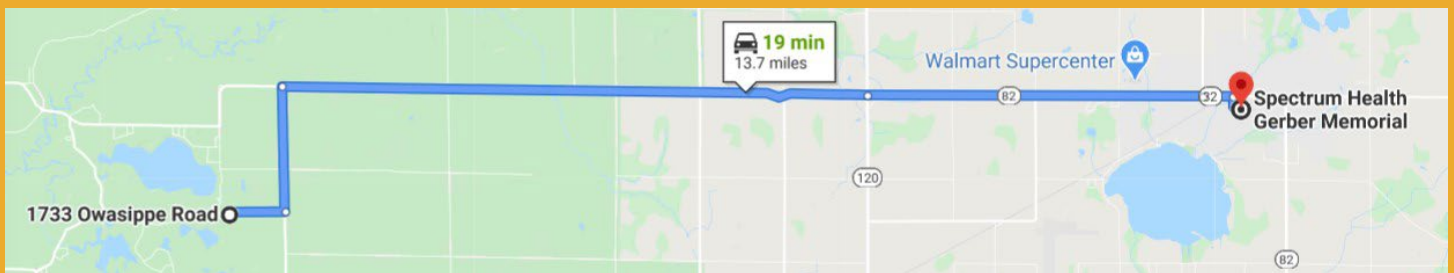
Mercy Health
 Mercy Hospital Camps
 1500 E Sherman
 Muskegon, MI 49545
 231.672.2000



Mercy Health
 North Muskegon
 Urgent Care
 2006 Holton Rd.
 Muskegon, MI 49545
 231.672.3660



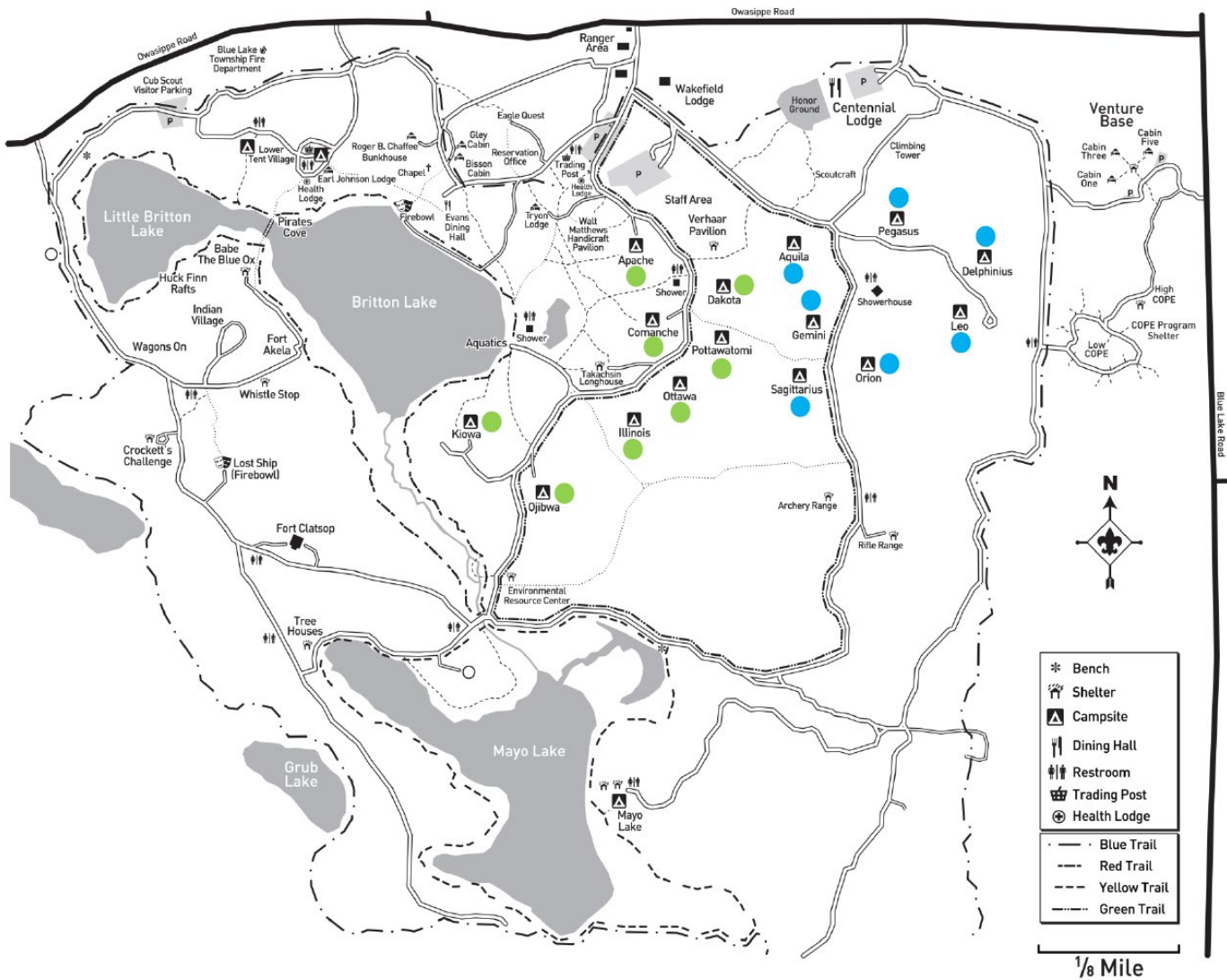
Spectrum Health Gerber Memorial
 Walk In Clinic & Emergency Room
 212 S Sullivan Ave, Fremont, MI 49412, 231.924.3300



CAMPSITE INFORMATION

LOCATION AND REQUESTS

Specific campsites may be requested when registering your unit for camp. We will do our best to honor your request, but cannot guarantee any campsite due to troop sizes and the number of units in camp. During some weeks of camp it may be necessary for smaller units to share campsites. Gerber Scout Reservation reserves the right to make final campsite assignments.



GERBER SCOUT RESERVATION

INDIAN PATH SITES:

- Apache
- Comanche
- Ottawa
- Ojibwa
- Dakota
- Pottawatomi
- Illinois
- Kiowa

STAR PATH SITES:

- Aquila
- Sagittarius
- Pegasus
- Leo
- Gemini
- Orion
- Delphinus

MENU

The summer camp menu is approved by a registered nutritionist/dietician. The menu will be posted in the dining hall along with the ingredients of each meal's components. Due to availability, some menu items may vary and changes will be posted. Please ask to speak to the camp director and/or kitchen lead if you have any questions.

BREAKFAST

Troops should line up each morning at 7:50am for a flag raising ceremony prior to breakfast service. Break-fast will be served cafeteria style and campers will sit together as a unit.

LUNCH

The dining hall is open for lunch between 12-1pm. Scouts can come at any time to eat. The dining hall will close promptly at 1pm for daily cleaning. We ask that each camper take care of their own table service and wipe down their space when they are finished eating.

DINNER

On Monday, Tuesday, and Thursday dinner will follow a flag lowering ceremony. Dinners will be served cafeteria style and units will be expected to sit together like at breakfast.

WEDNESDAY DINNER

Wednesday's evening meal will be prepared by units in their campsites. Each unit will be provided with all of the items they need for this patrol-style cooked meal.

FRIDAY DINNER

Families are welcome to join us for a Fabulous Friday Chicken Picnic Dinner at Centennial dining hall. Guests can reserve a meal prior to coming to camp for \$10.00 adult and \$5.00 for under 12 child.

SPECIAL DIETARY NEEDS

If a Scout or an adult has a very specific diet, severe allergies, multiple food limitations, or a sensitivity they will need to submit a Special Dietary form with their registration. They also may want to consider bringing their own food to supplement what is served at camp. Participants are not allowed to prepare food or cook in the camp's kitchen, but the camp is able to store a small cooler or box of food in the kitchen so it is on hand during meals. Check with the camp director before you arrive if you have any questions or concerns. If a Special Needs form is submitted early and includes a phone number, the kitchen manager can contact the family directly to discuss what the camp can offer and what the family will need to provide. Prior knowledge allows us to plan better, so you can plan better.

If a Scout or adult with special food needs does not let the kitchen staff know about their special needs ahead of time, then it could take a meal or two before their needs can be accommodated. In that case, it is up to the unit to supply what the individual needs. As previously mentioned, camp orders supplies in advance for the needs they are aware of, so submit your Special Needs forms on time!

DRESS CODE

Scouts should wear field or activity uniforms to meals.



TRASH REMOVAL

The Ranger Staff will pick up trash on Wednesday evening after dinner, and on Saturday after check-out. Please make sure all trash cans are placed at the road so they can be accessed by the staff.

All trash cans are “critter proof” if the lids are securely attached and the bungee cords are in place. Please keep GSR litter free and use the trash cans.

If additional service is needed, please contact the office to make arrangements.

FIRE SAFETY

Campsite fires are permitted in designated fire rings ONLY. Fires should be put out cold when leaving the campsite and should NEVER be left unattended. Standing trees MAY NOT be cut and burned.

Per fire regulations, a fire extinguisher is mounted at the latrine and must be visible and accessible to all campers. They are for emergency use ONLY. The cost to recharge an extinguisher is \$50 and you will be charged this amount if your extinguisher is partially or totally discharged for anything other than a fire emergency. Report any type of discharge to the office IMMEDIATELY.

ELECTRICITY

Electricity is provided via outlets to the leader’s tent pad in campsites for the purpose of powering CPAP machines and medical devices. Please notify the office if you have additional electrical needs.

*Ojibwa and Kiowa do not have power.

*Phone charging can be done in the Administrative Building.

FISHING

Britton Lake provides an excellent opportunity for fishing. Bass, blue gill, pumpkinseed, sunfish, and northern pike are among the species you might catch.

Please remember the following:

- There is NO fishing from the swimming or boat docks.
- Do not use minnows for bait.
- Because the lake is private, you do not need a fishing license.
- All fishing is catch and release ONLY unless you are taking one of the fishing merit badges.

BICYCLES

Bicycles are allowed at Gerber Scout Reservation. The following rules MUST be observed:

- Helmets must be worn at ALL times and MUST BE BUCKLED.
- Bicycles are allowed on ROADS ONLY, no trails.
- Bicycles must be ridden in a safe manner, no stunts or tricks of any kind.
- Bicycles must be locked when not in use. GSR is not responsible for damage to or loss of your bicycle.

HAMMOCKS

Hammocks are a great way to relax and can even be used in place of a tent. Please keep the following rules in mind:

- Flat straps or webbing are the ONLY materials to be used to hang a hammock.
- For safety reasons, hammocks are not to be “stacked”.
- Anchor points should be a minimum of 6–8” in diameter. Never anchor a hammock on something moveable such as a vehicle or trailer.
- Be mindful of the weight recommendations for your hammock. Overloading can cause falls and injuries.

TRADING POST

The Moose Junction Supply Company is fully stocked and ready to serve Scouts for another season. We’ve added many new items to our inventory and are excited to see you in the store. Remember, if a Scout needs a kit for a merit badge class it will be provided to them in class. We will have additional kits that can be purchased if they desire a second one. Additionally, we have revamped our snack menu. Many of the usual items are still available along with some new treats that we think Scouts will enjoy.



METHODS OF PAYMENT ACCEPTED:

Cash
Check (with ID)
Credit Card (all major cards accepted)



DON'T GO HOME WITHOUT YOUR GSR SHIRTS AND SWAG!

BUSINESS CENTER/TECHNOLOGY

GSR’s Business center is now in the DEYMAN building. This is an area specifically for adult leaders in camp. We are grateful for the time that you take to make sure youth have a great summer camp experience, but we also realize that many of you need to stay connected to your work/professional lives while you are at camp. The center will offer a quiet space for **adults only**. Internet will be provided for those who need to connect to their email and perform other job responsibilities. Phone charging towers are available to keep phones charged. The coffee maker is ready to meet your needs and all the supplies will be available for fresh coffee when you need it. We will provide a few computers, but it is probably best for you to bring your laptop. Desks, tables, and comfortable seating areas are there for your use.

*Please, no youth will be allowed in this area. It is not a place for them to use computers to work on merit badge requirements. The staff have also been provided another area for their needs, they will not be in the business center. Please contact the Camp Director with concerns or needs.

CAMP ADMINISTRATION

CHECK-IN

Check-in will be by appointment again in 2023. We will have a check-in tent near the entrance to the Star Path and also near the entrance to the Main Trail. Times will begin at noon on Sunday and will be scheduled on the half hour. If you would like to request a time, please contact the camp director to set up the time that works best for your unit. By special arrangement, units can check in on Saturday afternoon after 2pm or on Sunday morning. (Meals will not be provided for units checking in early. The first camp meal will be Sunday evening.) Please have your whole group arrive on time so we can reduce congestion in the parking lot and on the camp roads.

Prior to arriving at camp, please have ready a unit roster including the name, address, age, and leadership position of all youth and adults. Also, have all health forms collected and in alphabetical order in a folder or binder. It is suggested that these be copies because they will not be returned. All campers aged 18 and older will be required to have a current DHS registry clearance form as well. If your unit has done a pre-camp swim check, please include a copy of that form in your documents.

Troop trailers may be parked in your campsite. All other vehicles are required to be parked in the main parking lot. This is a local fire/emergency regulation and compliance is a must. If you require a vehicle for use due to special medical circumstances, please contact the camp director directly.

Swim Checks: If your unit has done a pre-camp swim check, please bring a copy of the completed form at check-in with your medical forms. If you have not yet completed the swim test, your units should proceed to the Aquatics area as soon as possible after arrival in swim suits and with a towel to complete the swim test. Each camper will receive a "buddy tag" which reflects their level of swimming competency. Swim tags are kept on the Buddy Board by unit/campsite and will be used each time a camper enters the Aquatics area. Swim tests can be repeated later in the week if Scouts wish to improve their levels.

SCOUTMASTERS ONLY:

When each unit is ready to proceed to their campsite, the Scoutmaster or designated adult should take the units health forms and associated documents to the Administration Building to complete the check-in process. The camp administration will complete a review of the forms to verify that all information and signatures are present.

VISITOR POLICY

ALL visitors must report to the Administrative Building immediately upon arriving and MUST have their current DHS registry clearance with them. They will be required to sign in when arriving and sign out when leaving. A visitor wristband will be issued and must be worn at all times while at camp.

SIGNING IN/OUT

ADULTS: Any adult who leaves camp for any reason during the week must sign out on the appropriate form at the Administrative Building. Upon returning they should sign themselves back in. When the Administrative Building is closed this form can be found on a clipboard hanging by the door or on the bulletin board.

YOUTH: If necessary, a parent may sign their camper in and/or out at the Administrative Building. Youth may leave camp with their parent or an adult that the parent designates on the health form **ONLY**. Parents should plan ahead and identify an adult that can pick up their camper in case of an emergency. Parents can also designate specific individuals who cannot pick up their camper. The safety of our campers is our first priority.

FAMILY NIGHT

Friday night is family night at GSR. Family members and other guests will check in at the Administrative Building immediately upon arrival. All guests will be issued a visitor wristband that will be worn while at camp. Families should park in the main parking lot. Please contact the camp director to make arrangements for special needs. Family members can purchase meal tickets and join their Scouts for dinner Friday night.

SCOUTMASTER MEETINGS

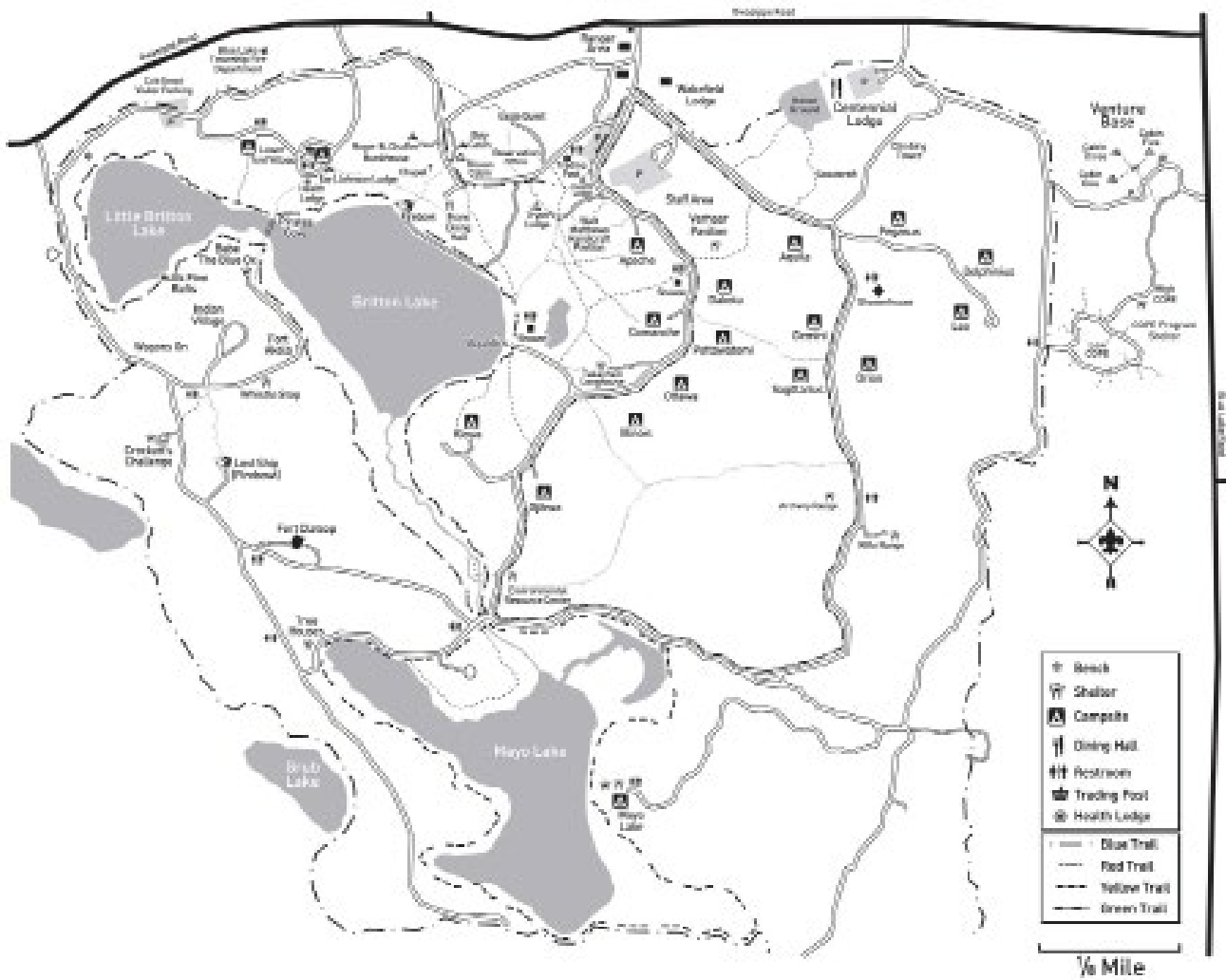
Regular Scoutmaster meetings are an important way to share information with you and receive feedback from you. Each meeting will be a time to update you on the day's activities and address any concerns you may have. Our first Scoutmaster meeting will be held Sunday evening at the main pavilion outside of the Trading Post. A daily Scoutmaster meeting will be held at the pavilion each morning. Please send an adult representative from your unit to each meeting. We will plan to have the day's information for you in print format at the meetings as often as possible. We look forward to meeting with you!

SENIOR PATROL LEADERS

It is equally important for your Senior Patrol Leader to have information about the day and what will be happening. Each day, before lunch, there will be a brief Senior Patrol Leader's meeting at 12:10 on the porch in front of the dining hall. If your Senior Patrol Leader is not attending camp, please send the Scout who is filling that role for the week.

TRAINING/ACTIVITIES

We are excited to bring back a schedule of trainings and activities for our adult campers. There will be training opportunities at various locations during the week that will allow you to add something new to your resume. We also want to make sure you have lots of fun activities to engage in and even a way to earn a patch you might not have. Your check-in packet will have all the details you need to be a busy camper! We hope every leader will participate in a training or activity that will allow them to show off their skills and interact with the other adults in camp!



GERBER SCOUT RESERVATION

Scout Law

A Scout is:

Trustworthy, Obedient, Loyal, Cheerful, Helpful,
Thrifty, Friendly, Brave, Courteous, Clean, Kind &
Reverent

Scout Oath

On my honor I will do my best,
To do my duty to God and my country, and To
obey the Scout Law. To help other people at all
time, To keep myself physically strong, mentally
awake, and morally straight.

CORPORATE HEADQUARTERS

14258 Michigan Street | PO Box 129
Eagle, MI 48822

517.940.4210

camp.michigan@scouting.org
www.michiganscouting.org

