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MERIT BADGE COUNSELOR APPLICATION CHECKLIST



1. BSA ADULT APPLICATION/BACKGROUND CHECK AUTHORIZATION

- If New to being a Merit Badge Counselor fill out [the adult application](#) . All questions on the right must be answered. Reference name and telephone numbers are provided by applicant.
- Additional information on background must be answered Yes or No.
- Date of Birth, Driver's License and Social Security Number must be provided on application.
- Position Code is **42**; Scouting Position is **Merit Badge Counselor**.
- Applicant must initial area on application requiring initials (Certification) and must sign the application. Complete the Background Check Authorization and sign.

2. MERIT BADGE COUNSELOR APPLICATION

- Fill out the Merit Badge Counselor [information](#) form including District and Unit No.
- Merit Badge listed along with qualifications. List Youth Protection date.
- District Advancement Chair or designee (Dean of Merit Badge Counselor) sign under "Council Approval"

3. YOUTH PROTECTION/MERIT BADGE COUNSELOR TRAINING/DEI TRAINING

- Turn in a copy of Youth Protection and Youth Protection is current for at least 12 months. [YPT Training](#)
 - Recommend completion of online Merit Badge Training or in person MBC Training; Online training is in my.scouting in Scouts BSA training; search for Merit Badge Counselor – There is 5 modules.
 - Print a copy of the certificate and submit with a copy of your YPT document.
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District _____

Merit Badge Applicant Signature _____ Date: _____

District Advancement Chair or Designee Signature: _____ Date: _____