

**Great Lakes Field Service Council, BSA
Council Advancement Committee**

Eagle Scout Rank Application Verification Process—Revised 4/21/13
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When the applicant has completed his project and had his Scoutmaster conference, both sides of the Eagle Scout Rank Application may be brought in, faxed, mailed, or scanned and emailed to the council service center. Please ensure that the candidate has filled in all pertinent information (including his **full** legal name, including full middle name – not initial). In addition, the candidate must have obtained **all** required signatures on the back of the application up to the BSA Certification signature line. If the application is brought in or mailed, a copy should be sent to the council service center and the original kept with the unit for later processing.

Regardless of the method used to deliver the application, contact information for the unit representative receiving verification confirmation must be completed:

Contact Name _____ Unit _____ District _____
Address _____ City _____ Zip _____
Email _____ Telephone _____
Chartered Organization _____
Eagle Scout Applicant _____

In addition, please provide the name and address of the unit leader to ensure a prompt return of the Eagle Scout credentials after the board of review:

Unit Leader Name _____
Address _____ City _____ Zip _____

Submit all verification requests to:

**Dauch Scout Center – Eagle Processing (Debra Edwards)
1776 West Warren Avenue, Detroit, MI 48208
Fax: (313) 897-1970 • debra.edwards@scouting.org**

Allow at least three weeks for processing. It may take longer, depending on demand.

After receipt of the application by the service center, the contact person will be notified if any additional information is needed. Upon successful review by the service center, the contact person will be notified that the Eagle Scout Rank Application has been verified and the verified copy will be returned to that individual based on the agreed upon method. **The page with the verification signature must be attached to the original Eagle Rank Application when being presented to the Board of Review.**

Please note that the verification signature is the only one which may be obtained electronically. All other signatures on the Eagle Rank Application must be original signatures.