



BOY SCOUTS OF AMERICA®  
MICHIGAN CROSSROADS COUNCIL

February 1, 2015

Dear Unit Committee Chairman:

The Michigan Crossroads Council of the Boy Scout of America places the greatest importance on creating a safe environment for our youth members.

Our Council Executive Board has adopted a policy that requires all registered adult leaders have current Youth Protection training. "Current" means that Youth Protection training be completed within the last two years. All registered adult leaders must have current training no later than February 28, 2015.

The purpose of this packet is to help you ensure 100% of your adult volunteers are Youth Protection trained. Training may take place online or during an in person session conducted by the Training Team or in your own unit.

Enclosed you will find all the tools necessary for a Youth Protection course to be offered in your unit:

- An easy instruction sheet showing how to complete Youth Protection training on-line and how to make sure it is linked to your unit's official record.
- A BSA Youth Protection Training DVD, along with a Facilitator's Guide and local reporting requirements for any of your leaders who cannot take the training on-line. (Any person who has completed the Youth Protection Training in your unit may be the facilitator for conducting the training using the enclosed video and facilitator's guide.)
- A Training Attendance Report for documenting the leaders who completed training but are not currently marked as having completed "Youth Protection Training." This form will be returned to your Field Service Council Office.

Some volunteers have completed Youth Protection training but completion of that course is not reflected in their MyScouting Profile. We have included information about how to reconcile training records with a MyScouting Profile.

For those whose records indicate they are not Youth Protection trained, but have already completed it on-line or in a facilitated class, please ask for a copy of their training completion card. Please forward a copy of the training completion card to your Field Service Council contact found at the bottom of the included Training Attendance Report.

For anyone who cannot complete the training on-line or at an FSC in person course, please use the enclosed DVD and Facilitator's Guide to conduct a facilitated training in your unit no later than February 28, 2015. Upon completion of the course please fill out the enclosed Training Attendance Report and return to your FSC office. **As an alternative, you may record the training yourself for unit members through the on on-line Training Manager at the new My.Scouting toolbox. If so, please print completion certificates and include them to your FSC office. Support material on using the Training Toolbox may be found at MyScouting.Org.**

Please feel free to share the DVD with parents and other interested parties and do not hesitate to copy it. Good Scouting and remember, Youth Protection begins with you!

Sincerely,

Steve Harris  
Council YPT Champion

Wayne Schmidt  
Council Commissioner

Brian Nastase  
Deputy Scout Executive